



Town of Raymond
Board of Selectmen ePacket
April 10, 2018

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Agenda



BOARD OF SELECTMEN Agenda

April 10, 2018

6:30pm – Regular Meeting

Broadcast Studio
423 Webbs Mills Road

Resolution: We, the Raymond Board of Selectmen, recognize our individual and collective responsibilities as leaders and representatives of our community. To this end, we pledge to conduct ourselves in a manner befitting these roles and duties. We pledge and encourage others to "Be the Influence" and to recognize that decisions matter.

1) Call to order

2) Minutes of previous meetings

- a) March 12, 2018 – Regular meeting

3) Public Hearing

- a) Consider Application for Liquor License Renewal for Fisherman's Catch
b) Consideration of Ordinance Changes for the Town Meeting Warrant – Sue Look, Town Clerk

4) New Business

- a) Consideration of Adding Second Side to Town Office Electronic Sign – Teresa Sadak, Select Board Chair
b) Quit Claim Deeds – Sue Carr, Tax Collector
c) Approve Warrant Articles for Annual Town Meeting, June 5, 2018
d) Appointment of Election Clerks – Sue Look, Town Clerk

5) Public Comment

6) Selectman Comment

7) Town Manager's Report and Communications

- a) Confirm Dates for Upcoming Regular Meetings
- May 8, 2018
 - June 19, 2018

Selectman's Meeting Agenda (Page 1 of 2) April 10, 2018



**BOARD OF SELECTMEN
Minutes**

March 12, 2018

5:30pm – Regular Meeting

Broadcast Studio
423 Webbs Mills Road

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Selectmen in attendance: Joe Bruno, Samuel Gifford, Teresa Sadak, and Rolf Olsen

Selectmen absent: Lawrence Taylor

Town Staff in attendance:

Don Willard – Town Manager
Sue Look – Town Clerk

1) **Called to order** at 5:30pm by Chairman Sadak

2) **Minutes of previous meetings**

a) February 13, 2018 – Regular meeting

Motion to approve as presented by Selectman Olsen. Seconded by Selectman Gifford.

Unanimously approved.

3) **New Business**

a) Review of the Proposed Changes to the Budget-Finance Committee Ordinance – Marshall Bullock, Budget-Finance Committee Chair

Mr Bullock – Our committee has done its work and have presented the changes to you tonight. 3 major changes – reducing membership from 9 to 7, election of Vice-Chair, and elimination of chair of school committee as ex officio. There has been discussion regarding the changing of the voting language, but the committee voted to keep the existing language.

Selectman Bruno – What is the purpose of having unanimous votes if you have only a quorum?

Mr Bullock – The thinking of the committee is that when you are dealing with public finance you should have as many onboard as possible, not a simple majority. I refer to the US Senate, it requires 60 votes to carry an appropriations bill.

Selectman Bruno – That is their own rules.

Mr Bullock – We are setting our own rules.

Previous Meeting(s) Minutes



BOARD OF SELECTMEN Minutes

March 12, 2018

5:30pm – Regular Meeting

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423 Webbs Mills Road

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Selectmen in attendance: Joe Bruno, Samuel Gifford, Teresa Sadak, and Rolf Olsen

Selectmen absent: Lawrence Taylor

Town Staff in attendance:

Don Willard – Town Manager
Sue Look – Town Clerk

- 1) **Called to order** at 5:30pm by Chairman Sadak

- 2) **Minutes of previous meetings**
 - a) February 13, 2018 – Regular meeting

Motion to approve as presented by Selectman Olsen. Seconded by Selectman Gifford.
Unanimously approved.

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Mr Bullock – Our committee has done its work and have presented the changes to you tonight. 3 major changes – reducing membership from 9 to 7, election of Vice-Chair, and elimination of chair of school committee as ex officio. There has been discussion regarding the changing of the voting language, but the committee voted to keep the existing language.

Selectman Bruno – What is the purpose of having unanimous votes if you have only a quorum?

Mr Bullock – The thinking of the committee is that when you are dealing with public finance you should have as many onboard as possible, not a simple majority. I refer to the US Senate, it requires 60 votes to carry an appropriations bill.

Selectman Bruno – That is their own rules.

Mr Bullock – We are setting our own rules.

Selectman Bruno – The Select Board makes financial decision too and we do so with a simple majority.

Mr Bullock – There are 2 purposes: making sure that many are onboard and to encourage attendance.

Chairman Sadak – I have not seen instances of strategic absences here.

Mr Bullock – That did happen in a neighboring town.

Selectman Olsen – To encourage a broad participation and input from more and varied areas of the town. I can only think of 3 times the committee have not been able to carry a motion.

Selectman Bruno – It is like saying that you can't have a Town Meeting unless you have 100 people show up, no business would be done. If people want to commit and show up, they should have the right to pass items. I am not sure this encourages anyone. Some bodies require supermajorities, but not at the committee level.

Chairman Bullock – Each year the committee can vote at their first meeting to change the rules to be a simple majority for that fiscal year. I think that we have missed a deadline for this Town Meeting.

Town Clerk Look – You have not missed the deadline for voting on this ordinance change at the June 5th Town Meeting, but to have the change take effect for this upcoming fiscal year we would have had to vote at a Special Town Meeting at least 90 days prior to June 5th (by March 6th). If the changes are passed at the June 5th Town Meeting, the changes will not take effect until the Town Meeting in 2019 (probably June 4th, 2019).

Motion to send to public hearing as presented by Selectman Olsen. Seconded by Selectman Bruno.

Unanimously approved.

b) Quit Claim Deeds – Sue Carr, Tax Collector

Margaret M Kraft – Map 001 Lot 007 – 14 Andersen Road

Motion to approve as presented by Selectman Bruno. Seconded by Selectman Olsen.

Unanimously approved.

Anthony & Rebecca Rudball – Map 053 Lot 036 – 5 Harman Road

Motion to approve as presented by Selectman Bruno. Seconded by Selectman Olsen.

Unanimously approved.

Deep Cove Shores Realty Trust (Michael Hugo) – 124 Deep Cove Road - \$74,578.50 paid

Motion to approve as presented by Selectman Bruno. Seconded by Selectman Gifford.

Unanimously approved.

Deep Cove Shores Realty Trust (Michael Hugo) – Deep Cove Road - \$3,260.95 paid

Motion to approve as presented by Selectman Bruno. Seconded by Selectman Olsen.

Unanimously approved.

c) Abatement Requests – Curt Lebel, Assessing Agent

Thomas York has filed for tax abatement on his property at 29 Kings Grant (Tax Map 039-042) Applicant purchased .7 acres of land in 2015 for \$120,000 and constructed a new single-family dwelling on the property in 2017.

The Towns assessment of the completed home and land is \$536,300.

Applicant filed a request for tax abatement and provides an opinion of value of \$425,000.

Written by Mr Lebel – All indicators, including those provided by the applicant upon request, appear to show that the Town's assessment is within acceptable range of what the property market value is on the date of assessment. I therefore recommend that the Assessors deny this request for abatement.

Motion to deny the requested abatement as proposed by Mr Lebel by Selectman Bruno. Seconded by Selectman Gifford.

Unanimously approved.

d) Awarding the Boston Post Cane – Sue Look, Town Clerk

Mr Harry "Buster" Delan passed on March 1, 2018, at the age of 94. Coincidentally, I received an application for Elizabeth Z Stetson who will be turning 100 this month. Mrs Stetson's family has requested that the cane be awarded at a celebration to be held on March 21st in Windham.

Motion to award as presented by Selectman Bruno. Seconded by Selectman Gifford.

Unanimously approved.

e) Consideration of Zoning Board of Appeals Appointment Changes – Sue Look, Town Clerk

Steve Warshaw has requested to be moved to the alternate seat and Rick Welch has expressed an interest in being moved to Mr Warshaw's regular seat. This change requires that both members be reappointed.

Motion to appoint Steve Warshaw as alternate on the ZBA by Selectman Bruno. Seconded by Selectman Gifford.

Unanimously approved.

Motion to appoint Rick Welch as a regular member on the ZBA by Selectman Bruno. Seconded by Selectman Olsen.

Unanimously approved.

4) **Public Comment** - none

5) **Selectman Comment**

Chairman Sadak – Be patient, go slow, be careful driving in the upcoming storm.

6) **Town Manager's Report and Communications**

a) **Confirm Dates for Upcoming Regular Meetings**

- April 10, 2018
- May 15, 2018

b) **Reminder of Budget Schedule**

- March 12, 2018 – Department Head Budget Review #2, directly following this meeting
- March 27, 2018 – Budget Workshop
- April 10, 2018 – Warrant Article Review & Approval

c) **Conversion of Public Street Lighting to LED**

Town Manager Willard – We have been working with Gorham, Standish and Gray to look into converting to LED street lights. This is a national trend. We will first need to conduct a study to see how many we need and what pieces need to be changed. We will probably be able to pay for this project with the savings in electricity. We will be able to adjust the intensity of the lights – increase in the case of an accident for example and decrease to save energy. We have 115 lights.

7) **Treasurer's Warrant**

Motion to approve as presented with a total of \$96,341.84 by Selectman Bruno. Seconded by Selectman Gifford.

Unanimously approved.

8) **Adjournment**

Motion to adjourn at 6:02pm by Selectman Gifford. Seconded by Selectman Olsen.

Unanimously approved.

Respectfully submitted,

Susan L Look, Town Clerk

Public Hearing - Liquor License Renewal

**BUREAU OF ALCOHOL BEVERAGES AND LOTTERY OPERATIONS
DIVISION OF LIQUOR LICENSING AND ENFORCEMENT
8 STATE HOUSE STATION, AUGUSTA, ME 04333-0008
10 WATER STREET, HALLOWELL, ME 04347
TEL: (207) 624-7220 FAX: (207) 287-3434
EMAIL INQUIRIES: MAINELIQUOR@MAINE.GOV**

DIVISION USE ONLY	
License No:	
Class:	By:
Deposit Date:	
Amt. Deposited:	
Cash Ck Mo:	

NEW application: Yes No

PRESENT LICENSE EXPIRES 5/17/18

INDICATE TYPE OF PRIVILEGE: MALT VINOUS SPIRITUOUS

INDICATE TYPE OF LICENSE:

- | | | |
|--|---|--|
| <input checked="" type="checkbox"/> RESTAURANT (Class I,II,III,IV) | <input type="checkbox"/> RESTAURANT/LOUNGE (Class XI) | <input type="checkbox"/> CLASS A LOUNGE (Class X) |
| <input type="checkbox"/> HOTEL (Class I,II,III,IV) | <input type="checkbox"/> HOTEL, FOOD OPTIONAL (Class I-A) | <input type="checkbox"/> BED & BREAKFAST (Class V) |
| <input type="checkbox"/> CLUB w/o Catering (Class V) | <input type="checkbox"/> CLUB with CATERING (Class I) | <input type="checkbox"/> GOLF COURSE (Class I,II,III,IV) |
| <input type="checkbox"/> TAVERN (Class IV) | <input type="checkbox"/> QUALIFIED CATERING | <input type="checkbox"/> OTHER: _____ |

REFER TO PAGE 3 FOR FEE SCHEDULE

ALL QUESTIONS MUST BE ANSWERED IN FULL

Corporation Name: <u>Fishermen's Catch LLC</u>			Business Name (D/B/A) <u>Fishermen's Catch</u>		
APPLICANT(S) - (Sole Proprietor) <u>William Coppersmith Jr.</u>		DOB: <u>06/15/84</u>	Physical Location: <u>1270 Roosevelt Trail</u>		
Whitney Coppersmith		DOB: <u>09/21/85</u>	City/Town <u>Raymond</u>	State <u>ME</u>	Zip Code <u>04071</u>
Address <u>17 Whitney Way</u>			Mailing Address <u>1270 Roosevelt Trail</u>		
City/Town <u>Raymond</u>	State <u>ME</u>	Zip Code <u>04071</u>	City/Town <u>Raymond</u>	State <u>ME</u>	Zip Code <u>04071</u>
Telephone Number <u>207-615-6717</u>	Fax Number		Business Telephone Number <u>207-655-2244</u>	Fax Number	
Federal I.D. # <u>271701137</u>			Seller Certificate #: or Sales Tax #: <u>1156809</u>		
Email Address: Please Print <u>billcoppersmith@yahoo.com</u>			Website:		

If business is NEW or under new ownership, indicate starting date: _____

Requested inspection date: _____ Business hours: _____

- If premise is a Hotel or Bed & Breakfast, indicate number of rooms available for transient guests: _____
- State amount of gross income from period of last license: ROOMS \$ _____ FOOD \$ 43206 LIQUOR \$ 4476

3. Is applicant a corporation, limited liability company or limited partnership? YES NO
If Yes, please complete the Corporate Information required for Business Entities who are licensees.

4. Do you own or have any interest in any other Maine Liquor License? Yes No
If yes, please list License Number, Name, and physical location of any other Maine Liquor Licenses.

License # Name of Business (Use an additional sheet(s) if necessary.)

Physical Location City / Town

On Premise Rev. 10-2017

5. Do you permit dancing or entertainment on the licensed premises? YES NO
6. If manager is to be employed, give name: _____
7. Business records are located at: 1270 Roosevelt Trail Raymond ME 04071
8. Is/are applicant(s) citizens of the United States? YES NO
9. Is/are applicant(s) residents of the State of Maine? YES NO
10. List name, date of birth, and place of birth for all applicants, managers, and bar managers. Give maiden name, if married:
Use a separate sheet of paper if necessary.

Name in Full (Print Clearly)	DOB	Place of Birth
William Coppersmith Jr.	06/15/84	Portland ME
Whitney Coppersmith	09/21/85	Hawaii
Residence address on all of the above for previous 5 years (Limit answer to city & state)		
Whitney Way Raymond ME		

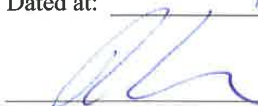
11. Has/have applicant(s) or manager ever been convicted of any violation of the law, other than minor traffic violations, of any State of the United States? YES NO
- Name: _____ Date of Conviction: _____
- Offense: _____ Location: _____
- Disposition: _____ (use additional sheet(s) if necessary)
12. Will any law enforcement official benefit financially either directly or indirectly in your license, if issued?
Yes No If Yes, give name: _____
13. Has/have applicant(s) formerly held a Maine liquor license? YES NO
14. Does/do applicant(s) own the premises? Yes No If No give name and address of owner: _____
15. Describe in detail the premises to be licensed: (On Premise Diagram Required) Retail seafood market
very small prepared food area, lobster rolls, fried clams
16. Does/do applicant(s) have all the necessary permits required by the State Department of Human Services?
YES NO Applied for: _____
17. What is the distance from the premises to the NEAREST school, school dormitory, church, chapel or parish house, measured from the main entrance of the premises to the main entrance of the school, school dormitory, church, chapel or parish house by the ordinary course of travel? 500 ft.
- Which of the above is nearest? Church
18. Have you received any assistance financially or otherwise (including any mortgages) from any source other than yourself in the establishment of your business? YES NO
- If YES, give details: _____

The Division of Liquor Licensing & Enforcement is hereby authorized to obtain and examine all books, records and tax returns pertaining to the business, for which this liquor license is requested, and also such books, records and returns during the year in which any liquor license is in effect.

NOTE: "I understand that false statements made on this form are punishable by law. Knowingly supplying false information on this form is a Class D offense under the Criminal Code, punishable by confinement of up to one year or by monetary fine of up to \$2,000 or both."

Dated at: Raymond ME on 3/5, 20 18
Town/City, State Date

Please sign in blue ink


 Signature of Applicant or Corporate Officer(s)
William Coppersmith Jr.
 Print Name


 Signature of Applicant or Corporate Officer(s)
William Coppersmith
 Print Name

FEE SCHEDULE

FILING FEE: (must be included on all applications)	\$ 10.00
Class I Spirituous, Vinous and Malt	\$ 900.00
CLASS I: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Clubs; Hotels; Indoor Ice Skating Clubs; Indoor Tennis Clubs; Vessels; Qualified Caterers; OTB.	
Class I-A Spirituous, Vinous and Malt, Optional Food (Hotels Only)	\$1,100.00
CLASS I-A: Hotels only that do not serve three meals a day.	
Class II Spirituous Only	\$ 550.00
CLASS II: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Clubs; Hotels; Indoor Ice Skating Clubs; Indoor Tennis Clubs; and Vessels.	
Class III Vinous Only	\$ 220.00
CLASS III: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Clubs; Hotels; Indoor Ice Skating Clubs; Indoor Tennis Clubs; Restaurants; Vessels; Pool Halls; and Bed and Breakfasts.	
Class IV Malt Liquor Only	\$ 220.00
CLASS IV: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Clubs; Hotels; Indoor Ice Skating Clubs; Indoor Tennis Clubs; Restaurants; Taverns; Pool Halls; and Bed and Breakfasts.	
Class V Spirituous, Vinous and Malt (Clubs without Catering, Bed & Breakfasts)	\$ 495.00
CLASS V: Clubs without catering privileges.	
Class X Spirituous, Vinous and Malt – Class A Lounge	\$2,200.00
CLASS X: Class A Lounge	
Class XI Spirituous, Vinous and Malt – Restaurant Lounge	\$1,500.00
CLASS XI: Restaurant/Lounge; and OTB.	

UNORGANIZED TERRITORIES \$10.00 filing fee shall be paid directly to County Treasurer. **All applicants in unorganized territories shall submit along with their application evidence of payment to the County Treasurer.**

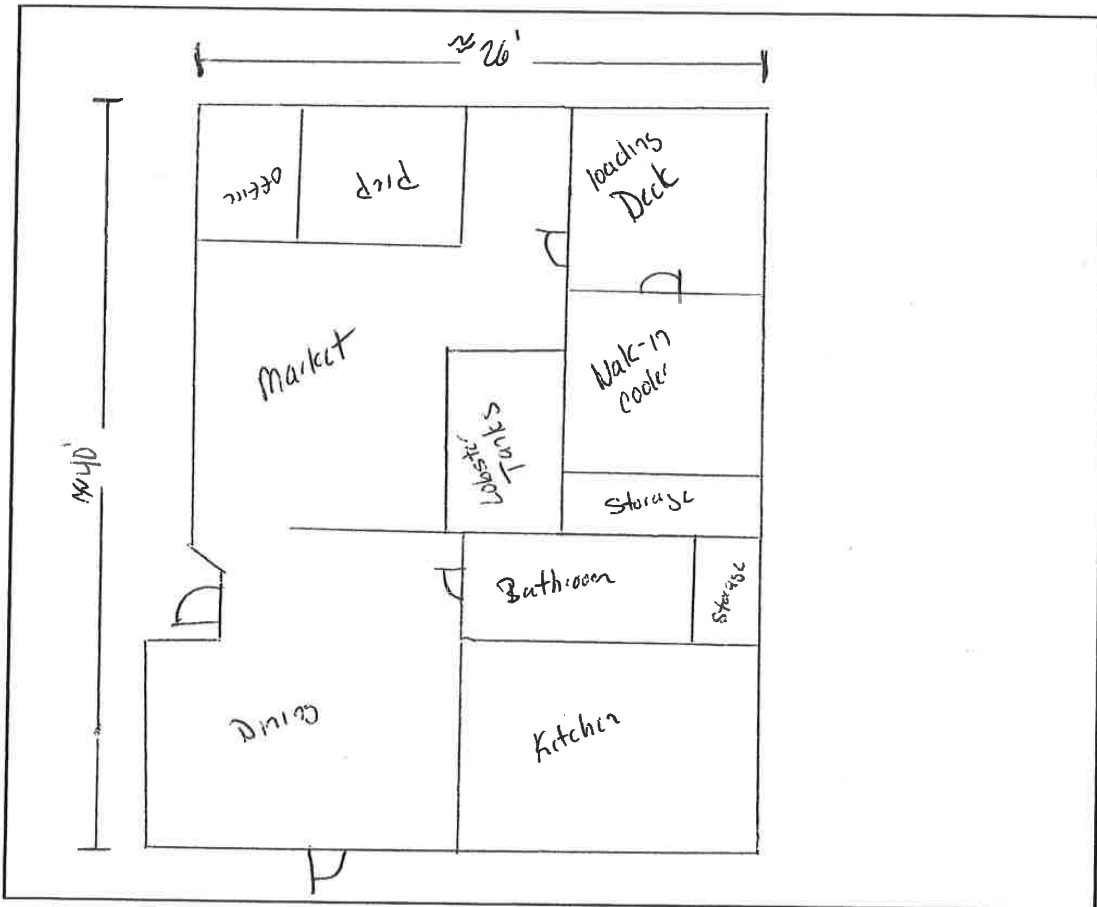


Bureau of Alcoholic Beverages
Division of Liquor Licensing & Enforcement
8 State House Station
Augusta, ME 04333-0008
Tel: (207) 624-7220 Fax: (207) 287-3434

SUPPLEMENTAL APPLICATION FORM ON-PREMISE DIAGRAM

In an effort to clearly define your license premise and the areas that consumption and storage of liquor is allowed, The Division requires all applicants to submit a diagram of the premise to be licensed in addition to a completed license application.

Diagrams should be submitted on this form and should be as accurate as possible. Be sure to label the areas of your diagram including entrances, office area, kitchen, storage areas, dining rooms, lounges, function rooms, decks and all areas that you are requesting approval from the Division for liquor consumption.



On/OffPremDiag 12/13

All applications for NEW or RENEWAL liquor licenses must contact their Municipal Officials or the County Commissioners in unincorporated places for approval and signatures for liquor licenses prior to submitting them to the bureau.

All fees must accompany application, make check payable to the Treasurer, State of Maine.

This application must be completed and signed by the Town or City and mailed to:
Bureau of Alcoholic Beverages and Lottery Operations
Division of Liquor Licensing and Enforcement
8 State House Station, Augusta, ME 04333-0008.
Payments by check subject to penalty provided by Title 28A, MRS, Section 3-B.

TO STATE OF MAINE MUNICIPAL OFFICERS & COUNTY COMMISSIONERS:

Hereby certify that we have complied with Section 653 of Title 28-A Maine Revised Statutes and hereby approve said application.

Dated at: _____, Maine _____
City/Town (County)

On: _____
Date

The undersigned being: Municipal Officers County Commissioners of the
 City Town Plantation Unincorporated Place of: _____, Maine

THIS APPROVAL EXPIRES IN 60 DAYS

NOTICE – SPECIAL ATTENTION

§653. Hearings; bureau review; appeal

1. Hearings. The municipal officers or, in the case of unincorporated places, the county commissioners of the county in which the unincorporated place is located, may hold a public hearing for the consideration of applications for new on-premises licenses and applications for transfer of location of existing on-premises licenses. The municipal officers or county commissioners may hold a public hearing for the consideration of requests for renewal of licenses, except that when an applicant has held a license for the prior 5 years and a complaint has not been filed against the applicant within that time, the applicant may request a waiver of the hearing.

A. The bureau shall prepare and supply application forms. [1993, c. 730, §27 (AMD).]

B. The municipal officers or the county commissioners, as the case may be, shall provide public notice of any hearing held under this section by causing a notice, at the applicant's prepaid expense, stating the name and place of hearing, to appear on at least 3 consecutive days before the date of hearing in a daily newspaper having general circulation in the municipality where the premises are located or one week before the date of the hearing in a weekly newspaper having general circulation in the municipality where the premises are located. [1995, c. 140, §4 (AMD).]

C. If the municipal officers or the county commissioners, as the case may be, fail to take final action on an application for a new on-premises license or transfer of the location of an existing on-premises license within 60 days of the filing of an application, the application is deemed approved and ready for action by the bureau. For purposes of this paragraph, the date of filing of the application is the date the application is received by the municipal officers or county commissioners. This paragraph applies to all applications pending before municipal officers or county commissioners as of the effective date of this paragraph as well as all applications filed on or after the effective date of this paragraph. This paragraph applies to an existing on-premises license that has been extended pending renewal. The municipal officers or the county commissioners shall take final action on an on-premises license that has been extended pending renewal within 120 days of the filing of the application. [2003, c. 213, §1 (AMD).]

D. If an application is approved by the municipal officers or the county commissioners but the bureau finds, after inspection of the premises and the records of the applicant, that the applicant does not qualify for the class of license applied for, the bureau shall notify the applicant of that fact in writing. The bureau shall give the applicant 30 days to file an amended application for the appropriate class of license, accompanied by any additional license fee, with the municipal officers or county commissioners, as the case may be. If the applicant fails to file an amended application within 30 days, the original application must be denied by the bureau. The bureau shall notify the applicant in writing of its decision to deny the application including the reasons for the denial and the rights of appeal of the applicant. [1995, c. 140, §5 (NEW).][2003, c. 213, §1 (AMD) .]

2. Findings. In granting or denying an application, the municipal officers or the county commissioners shall indicate the reasons for their decision and provide a copy to the applicant. A license may be denied on one or more of the following grounds:

A. Conviction of the applicant of any Class A, Class B or Class C crime; [1987, c. 45, Pt. A, §4 (NEW).]

B. Noncompliance of the licensed premises or its use with any local zoning ordinance or other land use ordinance not directly related to liquor control; [1987, c. 45, Pt. A, §4 (NEW).]

C. Conditions of record such as waste disposal violations, health or safety violations or repeated parking or traffic violations on or in the vicinity of the licensed premises and caused by persons patronizing or employed by the licensed premises or other such conditions caused by persons patronizing or employed by the licensed premises that unreasonably disturb, interfere with or affect the ability of persons or businesses residing or located in the vicinity of the licensed premises to use their property in a reasonable manner; [1993, c. 730, §27 (AMD).]

D. Repeated incidents of record of breaches of the peace, disorderly conduct, vandalism or other violations of law on or in the vicinity of the licensed premises and caused by persons patronizing or employed by the licensed premises; [1989, c. 592, §3 (AMD).]

E. A violation of any provision of this Title; [2009, c. 81, §1 (AMD).]

F. A determination by the municipal officers or county commissioners that the purpose of the application is to circumvent the provisions of section 601; and [2009, c. 81, §2 (AMD).]

G. After September 1, 2010, server training, in a program certified by the bureau and required by local ordinance, has not been completed by individuals who serve alcoholic beverages. [2009, c. 81, §3 (NEW).]
[2009, c. 81, §§1-3 (AMD) .]

3. Appeal to bureau. Any applicant aggrieved by the decision of the municipal officers or county commissioners under this section may appeal to the bureau within 15 days of the receipt of the written decision of the municipal officers or county commissioners. The bureau shall hold a public hearing in the city, town or unincorporated place where the premises are situated. In acting on such an appeal, the bureau may consider all licensure requirements and findings referred to in subsection 2.

A. [1993, c. 730, §27 (RP).]

B. If the decision appealed from is an application denial, the bureau may issue the license only if it finds by clear and convincing evidence that the decision was without justifiable cause. [1993, c. 730, §27 (AMD) .]
[1995, c. 140, §6 (AMD) .]

4. No license to person who moved to obtain a license. [1987, c. 342, §32 (RP) .]

5. Appeal to District Court. Any person or governmental entity aggrieved by a bureau decision under this section may appeal the decision to the District Court within 30 days of receipt of the written decision of the bureau.

An applicant who files an appeal or who has an appeal pending shall pay the annual license fee the applicant would otherwise pay. Upon resolution of the appeal, if an applicant's license renewal is denied, the bureau shall refund the applicant the prorated amount of the unused license fee.

[1995, c. 140, §7 (AMD); 1999, c. 547, Pt. B, §78 (AMD); 1999, c. 547, Pt. B, §80 (AFF) .]

Please be sure to include the following with your application:

Completed the application and sign the form.

Signed check with correct license fee and filing fee.

Your local City or Towns signature(s) are on the forms.

Be sure to include your ROOM, FOOD and LIQUOR gross income for the year (if applicable).

Enclose diagram for all businesses, auxiliary locations, extended decks and storage areas.

Complete the Corporate Information sheet for all ownerships except sole proprietorships.

If you have any questions regarding your application, please contact us at (207) 624-7220.



Division of Alcoholic Beverages and Lottery
Operations
Division of Liquor Licensing and Enforcement

**Corporate Information Required for
Business Entities Who Are Licensees**

For Office Use Only:	
License #:	_____
SOS Checked:	_____
100% Yes	<input type="checkbox"/> No <input type="checkbox"/>

Questions 1 to 4 must match information on file with the Maine Secretary of State's office. If you have questions regarding this information, please call the Secretary of State's office at (207) 624-7752.

Please clearly complete this form in its entirety.

- Exact legal name: Fishermans Catch LLC
- Doing Business As, if any: Fishermans Catch
- Date of filing with Secretary of State: 2010 State in which you are formed: Maine
- If not a Maine business entity, date on which you were authorized to transact business in the State of Maine:

- List the name and addresses for previous 5 years, birth dates, titles of officers, directors and list the percentage ownership: (attach additional sheets as needed)

NAME	ADDRESS (5 YEARS)	Date of Birth	TITLE	Ownership %
William Coppersmith Jr	17 Whitnes way Raymond ME 04071	06/15/84	owner	50
Whitnes Coppersmith	17 whitnes way Raymond ME 04071	09/21/85	owner	50

(Stock ownership in non-publicly traded companies must add up to 100%.)

- If Co-Op # of members: _____ (list primary officers in the above boxes)

7. Is any principal person involved with the entity a law enforcement official?

Yes No If Yes, Name: _____ Agency: _____

8. Has any principal person involved in the entity ever been convicted of any violation of the law, other than minor traffic violations, in the United States?

Yes No

9. If Yes to Question 8, please complete the following: (attached additional sheets as needed)

Name: _____

Date of Conviction: _____

Offense: _____

Location of Conviction: _____

Disposition: _____

Signature:

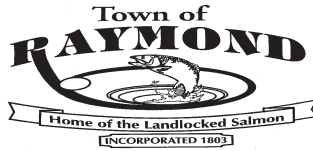
 3/5/18
Signature of Duly Authorized Person Date

William Apposquillo Jr.
Print Name of Duly Authorized Person

Submit Completed Forms to:

Bureau of Alcoholic Beverages
Division of Liquor Licensing and Enforcement
8 State House Station, Augusta, Me 04333-0008 (Regular address)
10 Water Street, Hallowell, ME 04347 (Overnight address)
Telephone Inquiries: (207) 624-7220 Fax: (207) 287-3434
Email Inquiries: MaineLiquor@Maine.gov

Bruce Tupper
Chief



Cathy Gosselin
Deputy Chief

FIRE/RESCUE

*1443Roosevelt Trail
Raymond, Maine 04071*

Emergency 9-1-1

Chief's Office 655-1187

Dispatch 655-7851

Date: March 31, 2018

To: Raymond Board of Selectmen

From: Capt. David Mains, Raymond Fire Inspector

RE: Fisherman's Catch Liquor License Life Safety Inspection

On March 31, 2018 the Raymond Fire Department performed a life safety inspection of the Fisherman's Catch at 1270 Roosevelt Trail. There are no Life Safety issues present at the property. Mr. Coppersmith has been made aware of the items on the attached inspection report and is addressing them.

At this time there are no violations of the Raymond Fire Protection Ordinance that would prohibit issuance of a liquor license to this occupancy.

If there are any questions, please contact me.

Respectfully,

A handwritten signature in black ink, appearing to read "D. Mains", with a long horizontal stroke extending to the right.

Capt. David Mains
Raymond Fire Inspector



Form: Annual 15-0830

Raymond Fire & Rescue

Occupancy: **Fishermen's Catch Restaurant**
Occupancy ID: **Roosevelt 1270**
Address: **1270 Roosevelt TRL**
Raymond ME 04071

Inspection Type: **Annual Life Safety**
Inspection Date: **3/31/2018** By: Mains, David (MAINS D)
Time In: **08:10** Time Out: **08:45**
Authorized Date: **03/31/2018** By: Mains, David (MAINS D)

Inspection Description:

Annual Inspection Form
New and Change of Use Inspection Form

Inspection Topics:

General

Is a Knox Box installed. Are the keys current?
All properties protected by a Fire Alarm System and/or a Fire Suppression System shall have a Knox Box with current keys to the property. Raymond Fire Protection Ordinance Article 5 Section 1
Status: Routine Maintenance
Notes: Box was delivered to owner today - box to be installed prior to opening for business this year.

Electrical Systems

Discontinue use of extension cords as permanent wiring.
Extension cords do not afford the durability, safety and protection from shock or fire. No more than (1) one 6-outlet surge protected power strip should be used on any circuit.
Status: Violation
Notes: Remove extension cord feed from office outlet and rewire with permanent electrical wiring and device.
Remove abandoned extension cord fed from outlet into back room.

Each outlet box shall have a cover faceplate or fixture canopy.
Covers protect people from being shocked by exposed wires, prevent spread of electrical current, and heat and flame during short circuits.
Status: Routine Maintenance
Notes: reinstall outlet and switch cover plates in dining room after completion of repair work.

Additional Time Spent on Inspection:

Category	Start Date / Time	End Date / Time
Notes: No Additional time recorded		

Total Additional Time: 0 minutes
Inspection Time: 35 minutes
Total Time: 35 minutes

Summary:

Overall Result: Correction Notice Issued

The occupancy was found to be in compliance with the exception of the noted items in this report. The items listed require correction by the Owner or Occupant for the Occupancy to comply with the Raymond Fire Protection Ordinance and/or State Life Safety and Fire Code.

The Owner is required to notify the Raymond Fire Department when ALL items listed have been corrected.

Waste grease and propane still stored for the winter and will be maintained a minimum of 10 feet from the building during operation.

Inspector Notes:

Knox box was purchased in 2017 but never received. It must be installed prior to operation this year.

Closing Notes:

This fire prevention inspection has been made by the Raymond Fire Department for the purpose of promoting fire safety and to assist the Owner or Operator of the Occupancy in identifying conditions that require correction. Items listed in this inspection report must be corrected before the Occupancy will be deemed in compliance with the Raymond Fire Protection Ordinance.

Inspector:

Name: Mains, David
Rank: Fire Inspector

Signature

Date

Public Hearing - Proposed Ordinance Changes

ARTICLE 2: Shall Articles 6 and 7 of the Raymond Adult Business Ordinance, as adopted May 15, 1993, be amended by adding the underscored language as shown below?

DESCRIPTION:

In reviewing the Miscellaneous Ordinances it was found that the License Fee and the Expiration Date had been left blank when the Adult Business Ordinance was adopted.

[Note: The use of the word "Article" within the ordinance does not indicate a separate warrant article.]

6. License Fee. A license shall be required for each adult business. The fee for each license shall be \$100.00.
7. Term of License. Licenses issued pursuant to this Ordinance shall be for a term of no more than one year and shall expire annually on December 31st.

ARTICLE 3: Shall the Raymond Barking Dog Ordinance, as adopted May 1984, and amended through March 17, 2001, be further amended by adding the underscored language and removing the language in ~~strikeout~~ text as shown below?

DESCRIPTION:

Town staff is recommending to remove the fees from the ordinance and place them in the Fee Schedule to make this ordinance consistent with common practice. Also, the Town of Raymond no longer has a Dog Constable.

BARKING DOGS

Adopted May 1984
Amended March 1997
Amended March 17, 2001
Amended June 5, 2018

Definition. No person shall own, possess or harbor within the Town of Raymond any dog which by loud, and frequent and habitual barking, howling, or yelping disturbs the peace of any person.

First Offense. Any person, who shall violate the provisions of this section, shall upon the first occasion thereof be given a written warning which shall include the date and time it was issued.

Subsequent Offense(s). Upon ~~conviction of~~ any subsequent violations within a period of six (6) months from such warning, the person found to be in violation shall be punished by a civil

penalty as is set forth annually by the Board of Selectmen in the Town Fee Schedule. ~~according to the following schedule:~~

~~First Offence \$ 50.00
Second Offence 100.00
Third Offence 200.00 [Amended 3/17/01]~~

~~Plus reasonable attorney costs for prosecution. [Amended 3/97]~~

Enforcement. This Ordinance shall be enforced by the Animal Control Officer and any Assistant Animal Control Officer(s) ~~Dog Constable and the other Town Constables~~ of the Town of Raymond.

ARTICLE 4: Shall the Raymond Budget and Finance Committee Ordinance, as adopted May 1980, and amended through March 17, 2001, be further amended by adding the underscored language and removing the language in strikeout text as shown below?

DESCRIPTION:

The Budget and Finance Committee has proposed these changes. The intent was to bring the ordinance up to date using gender neutral language and more official terms like "must be" rather than "who are", etc. The ex officio position for the School on the committee has been removed because the committee no longer reviews the School Budget. The election of a Vice-Chair has been added to make the current practice official.

BUDGET AND FINANCE COMMITTEE ORDINANCE

Adopted March 1980
Amended May 19, 1995
Amended June 5, 2018

SECTION 1. Title

This Ordinance shall be known as the Town of Raymond Budget and Finance Committee Ordinance.

SECTION 2. Authority

This Ordinance is enacted pursuant to 30-A MRSA §3001.

SECTION 3. Purpose

The purpose of this Ordinance is to merge the Town Finance Committee and the Town Budget Committee.

SECTION 4. Merger

The Town Budget Committee, as previously established and governed by the terms of the March 1980 Ordinances, and the Town Finance Committee, as established by vote of the Town on March 18, 1978, and governed by the terms of the March 1980 Ordinance, shall be combined into a Budget and Finance Committee.

SECTION 5. Powers and Duties

The Budget and Finance Committee shall have the following powers and duties:

- A. To consider each article for raising, appropriating or borrowing monies to be expended by or for the Town, with opportunity for discussion with those persons proposing the same, and to make recommendations on such articles to the Town Meeting for which they were drawn, which shall appear on the Warrant in substantially the following form, "The Town Budget and Finance Committee recommends approval/disapproval."
- B. To discuss with and make recommendations to the ~~Board of Selectmen~~ Select Board on proposals for specific expenditures.
- C. To investigate and recommend to appropriate Town departments the availability of Federal and State and other grants, loans, guarantees and other assistance for the Town and the types, terms, benefits and disadvantages thereof.
- D. To study and make recommendations on the general financial position, policies and practices of the Town and its departments.
- E. To study and make recommendations on any proposal for payment for services or equipment by bond or note. Any such proposal, with the exception of general tax anticipation notes which will be reviewed under Section (5D), will be accompanied by an impact statement and recommendation for rejection or approval.
- F. To develop and maintain, with the input from all other committees and Boards in Town, a five (5) year moving Capital Improvement Plan.
- G. To study and report to the ~~Board of Selectmen~~ Select Board potential revenue raising opportunities that may require actions by the Board or Town Manager.

Section 6. Membership, Quorum, Voting

- A. The Budget and Finance Committee shall consist of ~~nine (9)~~ seven (7) voting members, plus the Chair of the ~~Board of Selectmen~~ Select Board and the ~~Chair of the School Board~~ who shall be a NON-VOTING EXOFFICIO members. The reduction in number from nine (9) to seven (7) will occur due to attrition. Existing members may continue as voting members on the committee and each may petition to be a candidate on upcoming ballots. The first 2 seats vacated by attrition (seat still open after an election, non-acceptance of the position, resignation, death, removal from the municipality, or recall) will not be filled. When a seat is vacated, the term of office for any open seats will be adjusted at the next election to keep the terms staggered. The number of members will be reduced to seven (7) during the June 2020 Election if attrition has not reduced the membership to seven (7).

- B. The Chair and the Vice-Chair of the Budget and Finance Committee shall be elected by a majority of the Budget and Finance Committee voting members at the first meeting after June 30th each year.
- C. Three (3) voting Voting members who are must be residents of the Town of Raymond, and shall be elected annually by the Town via a secret ballot vote at the annual Town Meeting, for a term of three (3) years and have staggered three (3) year terms.
- D. Any vacancy among the voting members shall be filled either via appointment by the Select Board until the next annual Town Meeting secret ballot vote following the creation of that vacancy, or by the Town at the first annual Town Meeting secret ballot vote following the creation of that vacancy.
- E. The Budget and Finance Committee shall officially act only in the presence of a quorum of five (5) four (4) voting members. Official motions will pass only on a majority vote of all voting members of the Budget and Finance Committee, unless the Budget and Finance Committee unanimously votes to adopt other rules at the first meeting of the year after the Annual Meeting and agrees to utilize the revised voting procedure for the full year. No member of the Budget and Finance Committee shall vote on a budget item in which the member has an interest.
- F. All members will abide by the rules for Conflict of Interest pursuant to 30-A MRSA §2605.
- G. All members will sign upon taking their oath of office and will adhere to the Town of Raymond Code of Ethics for Appointed and Elected Municipal Officials.

Section 7. Non-Attendance

In the event a member of the Budget and Finance Committee fails to attend, without being excused by the Chair of the Budget and Finance Committee, three (3) consecutive regularly scheduled business meetings or two (2) consecutive regularly scheduled Town Budget Review Meetings, the Budget and Finance Committee by unanimous vote of all attending members of that third regularly scheduled business meeting or second regularly scheduled Town Budget Review Meeting may remove the member from office and have the member replaced under the vacancy section of (3 6-D) above.

Section 8. Severability

If any part or parts, section or subsection, sentence, clause or phase of this Ordinance is for any reason declared to be unconstitutional or invalid, such shall not affect the validity or constitutionality of the remaining portions of this Ordinance or any rules or regulations promulgated hereunder.

Section 9. Effective Date

This Ordinance shall become effective upon passage by the legislative body of the Town of Raymond at a duly called Town Meeting.

ARTICLE 5: Shall the Raymond Cemetery Ordinance, as adopted March 18, 2000, and amended through June 5, 2012, be further amended by adding the underscored language and deleting the language in strikethrough type as shown below?

DESCRIPTION:

Town staff proposed the following changes to make the ordinance easier to use, as well as more comprehensive.

CEMETERY ORDINANCE

Adopted March 18, 2000

Amended June 5, 2012

Amended June 5, 2018

I. PURPOSE

To preserve and protect the Cemeteries as peaceful and beautiful areas that serve as reverent symbols of the citizens' respect for the deceased, and for ~~For the mutual~~ protection of lot owners and the cemeteries as a whole, the following Cemetery Ordinance is hereby established for all Raymond Cemeteries owned or operated by the Town.

In formulating this Ordinance, a balance of the interests of the various stakeholders (purchasers and owners of rights of interment; family, friends, and acquaintances of the deceased buried therein); Raymond citizens and taxpayers; maintenance workers; and commercial providers is taken into consideration. In particular, this Ordinance is based upon a proper fit of the Cemeteries in Raymond, aesthetics of the park-like spaces, the cost of maintaining them, historical preservation, civic pride, and most important of all, safety of all who enter these Cemeteries.

All lot owners and persons visiting the cemeteries shall abide by this Ordinance as herein enacted and as hereafter amended, which is intended to assist in maintaining our cemeteries as peaceful and beautiful areas as well as reverent symbols of respect for the dead.

II. DEFINITIONS

- **Corner Markers** – grade level plot or lot identification object made of stone or stone and bronze
- **Grantee** – the Grantee is the individual who has purchased the plot(s) or has inherited the plot(s) from a deceased predecessor Grantee or has purchased the plot(s) from the previous Grantee
- **Lot** – multiple contiguous plots
- **Marker** (also called flush markers/memorials) – any grade level burial site identification object made of stone or stone and bronze
- **Monument** – any above grade level burial site identification object made of stone, or stone and bronze

- Plot – the basic unit of space within the Cemeteries used or intended to be used for the burial of human remains, approximately four (4) feet by eight (8) feet space for one (1) vault/casket burial or up to eight (8) cremains (each in a two (2) foot by two (2) foot space)

III. CEMETERY RESPONSIBILITIES

1. Cemetery Committee

- Survey cemeteries to determine stones that need to be repaired and report to the Cemetery Supervisor
- Organize volunteers to clean the stones such that each stone is cleaned at least once in every ten (10) year period
- Review Cemetery Ordinance for potential updates/amendments at least once in every five (5) year period

2. Sexton

- For new sale of plots
 - Mark corners with temporary stakes and check that there is not already a burial in the plot that is being sold
 - Work with vendors to ensure stones are set in the correct way
 - Check that the corner markers are set in the correct place
- Be available to either dig the hole for burials or recommend a qualified grave digger

3. Cemetery Supervisor

- Data steward for all Cemetery data
 - Build database from existing maps, spreadsheets, and conveyance documents
 - Maintain data ongoing by selling plots via the purchased software and updating with burial information
- Oversee all sales of plots
 - Coordinate with Sexton to be sure that the plot is able to be sold (not already occupied, not ledge, etc.)
 - Record sales in database and issue conveyance to buyer
- Coordinate with vendor to repair and/or clean stones each year as budget monies allow
- Purchase stakes as corner markers for Sexton
- Work with Public Works Director to submit a budget each year
- Provide stone cleaning materials for the Cemetery Committee volunteers
- Maintain a file of certificates of insurance for vendors and update annually

IV. GENERAL PROVISIONS

1. Name. This Ordinance shall be known as the Town of Raymond Cemetery Ordinance.

2. Authority. This Ordinance is enacted pursuant to Title 30-A, Sections 3001 and 3002.

3. Liability. The statement of any employee or agent, unless confirmed in writing by an authorized representative of the Cemeteries or the Town of Raymond shall in no way bind the Cemeteries or the Town of Raymond.

- 30 4. **Corrections.** The cemeteries Town reserves the right to correct any errors that may be made by them in making interments, dis-interments, or removals or in the description, transfer, or conveyance of any lot. Such corrections may include cancelling such conveyance and substituting and conveying in lieu thereof other interment property of equal value and similar location as far as possible, or as may be selected by the Sexton or Cemetery Supervisor, or, in the sole discretion of the Town, by refunding the amount of money paid to the Town on account of said conveyance. Errors of lot owners in failing to specify proper interment position, or of monument dealers in failing to clearly specify monument or marker foundation positions will be subject a fair additional charge in the event a change is required.
- 34 5. **Enforcement.** The Board of Selectmen and its authorized representatives are hereby empowered to enforce this Ordinance and to exclude from the cemeteries any person(s) deliberately violating this Ordinance. The Board of Selectmen and its authorized representatives shall have charge of the grounds and buildings within the Town of Raymond Cemeteries and shall have supervision and control of employees and all persons visiting the Cemeteries, whether lot owners or otherwise.
6. **Damage or Injury.** The Town expressly disclaims responsibility for any property damage or injury sustained by any person.
- 33 7. **Effective Date.** This Ordinance shall become effective when enacted/amended by the voters at Town Meeting.
- 34 8. **Validity.** If any part of this Ordinance is declared invalid, the declaration shall not affect the validity of the remaining portions of the Ordinance.
9. **Enforcement.** Any violation of this Ordinance will be treated as a trespass or nuisance, depending on the violation, and will be referred to the Town Manager or Cumberland County Sheriff or Maine State Police accordingly. Violation of this Ordinance may also lead to prosecution for violation of federal or state laws. Improper conduct or violation of this Ordinance by anyone may result in a request to leave the Cemeteries.
10. **Losses.** Reasonable precautions will be taken to protect Grantees from loss or damage, but the Town will not be responsible for loss or damage from causes beyond their reasonable control, and especially from damage caused by the elements, an act of God, common enemy, thieves, vandals, malicious mischief-makers, explosions, unavoidable accidents, invasions insurrections riots, or order of any military or civil authority whether the same be direct or collateral.
11. **Insurance.** All commercial service providers entering the Cemeteries to perform services or deliver commercial products must have liability and workers compensation coverage consistent with the Town's requirements and present proof of insurance to the Cemetery Supervisor. The Cemetery Supervisor shall maintain a file of such proof of insurance and update it annually.

V. HOURS OF OPERATION

- 3 1. **Open Hours.** ~~The cemeteries will be open from one-half hour prior to sunrise to one-half hour after sunset. 8:00 am until sunset each day, except for November 1st to April 1st when they will be open from 8:00 am to 4:30 pm, with the expanded hours for interments described in Section 21.~~
- 6 2. **Closed Hours.** No person other than a Town employee, the Sexton, or Cemetery Committee member on authorized duties or a person accompanied by an authorized Town employee, the Sexton, or Cemetery Committee member shall enter any cemetery after the hours or times specified.

~~The cemeteries will be open for interments from sunrise to sunset seven days a week.~~

VI. FEES & PURCHASING PLOTS

1. **Fees.** All fees are set annually by the Board of Selectmen. ~~4~~ All fees or charges for services are payable at the Town Office, except that interment charges may be payable through the Sexton or an approved funeral director, and any foundation charges for monument or marker emplacement may be payable through an approved monument dealer.
- 5 2. **Gratuity.** No gratuity shall be accepted by any Town employee.
- 16 3. **Process.** ~~Persons desiring to purchase lots should: visit the cemeteries where they wish to purchase lots and make a selection with a designated person from the Town.~~
- a. Go to the Town Office and ask for a list of plots available and a map for the cemetery of their choice.
 - b. Visit the cemetery and choose the plot(s).
 - c. Contact the Cemetery Supervisor at the Town Office with their choice(s).
 - d. The Cemetery Supervisor will request that the Sexton check the site to be sure it is not already occupied, and that it is not ledge, and mark the corners of the plot(s) with stakes.
 - e. The Cemetery Supervisor will issue a Conveyance Certificate (right to bury human remains or to bury the ashes of a human being ("cremated remains" or "cremains") or to memorialize the human dead in a plot in a Raymond Cemetery) upon the payment in full of the current price for such Conveyance.
 - f. Any special rules relating to such plot(s) will be explained and a copy of this Ordinance will be provided.
4. **Payment.** Complete payment of the purchase price for the plot(s) must be made to the Town before any burial or marker placement is permitted. No partial payments will be accepted. Upon full payment for the plot(s) the Grantee will be issued a Conveyance Certificate. The purchase price must be paid in full at the time of purchase and receipt for purchase price will

~~be given to the purchaser at the time. A perpetual care bond should be given or sent to the purchaser by the Town. If the Town gives deeds, this should be done within ten (10) days of the giving of the receipt. The Town will give the purchaser a Conveyance Certificate upon payment in full.~~

~~32~~ **5. Violations.** Any person violating any provisions of this Ordinance shall be subject to a civil penalty of not more than \$100.00, plus attorney's fees and costs, provided that if such violation results in damage to cemetery property, appurtenances, fixtures, or other installations therein, such person(s) shall be subject to a civil penalty of not less than \$100.00 but not more than \$2,500.00, plus attorneys' fees and costs. Each day a violation occurs shall be deemed a separate offense.

6. Lots. Any contiguous plots purchased will be considered as 1 lot and will include any identified walkways between plots.

7. Corner Markers. Once purchased, the outer corners of a single plot or a lot may be marked with grade level Corner Markers.

VII. OWNERSHIP

~~29~~ **1. Descent.** The laws of the State of Maine govern the descent of title to Cemetery lots, as well as other matters relating to their ownership. It is important that, on the death of an owner of a lot, the heirs or devisees of such person should file in the office of the respective Cemetery full proof of ownership for the purpose of correcting the record. Notarized statements as to relationship and certified copies of wills are normally sufficient.

2. Change of Ownership. It shall be the duty of the Grantee (or Grantee's descendants or assigns) to notify the Town of any change of address or ownership by inheritance. Any purported change in ownership must be supported by adequate evidence to the satisfaction of the Cemetery Supervisor.

3. Grantee. The Grantee "owns" the rights, but does not own the real property, just the right to use one or more specific burial sites in the Cemeteries subject to this Ordinance as well as applicable laws and ordinances.

4. Repurchase. All sales of plots are final. The Town has no obligation to repurchase plot(s) from Grantees.

~~20~~ **5. Transfer.** Transfer of lots will not be recognized until the Town of Raymond receives notification and satisfactory proof of the transfer. ~~Transfer receipts or deeds if so given may be obtained from the Town Office. A lost or destroyed receipt or deed will be replaced by the certificate, upon request, upon payment of \$5.00.~~

6. Exchanges. The Town may, but is not obligated to, allow exchanges of plot(s) for different burial sites within its Cemeteries.

VIII. RULES OF CONDUCT & PROHIBITIONS

- 8 **1. Mischief.** No person shall destroy, mutilate, deface, injure or remove any tomb, Monument, gravestone, Marker or other structure placed within any cemetery, or any fence, railing or other work for the protection or ornamentation of any tomb, Monument, gravestone, Marker or other structure aforesaid, or any cemetery lot within any cemetery.
- ~~10~~ **2. Substance.** No person shall be in possession of any alcoholic beverage within any Cemetery. No person shall be in possession of or consume any illegal substance within Cemeteries.
- ~~14~~ **3. Solicitations.** Whether charitable, political or otherwise, solicitations are prohibited in any Cemetery.
- ~~12~~ **4. Waste.** Only refuse related to cemetery usage may be deposited in a Cemetery's waste containers. No sewerage may be deposited on cemetery grounds.
- ~~13~~ **5. Dignity.** No person shall behave in a loud, indecent or disorderly manner or create any unnecessary disturbance. No person shall conduct or participate in any sport, game or contest in any cemetery. ~~7~~ Any person visiting the cemeteries shall use only the walks and roadways provided and shall not walk upon or across plots unless necessary where walks or roadways are not provided.
- ~~14~~ **6. Pets.** No person shall permit any animal, including dogs, owned by him, in his custody, or under his control within any cemetery unless attached to a leash not longer than eight (8) feet held by the person. Persons walking dogs in the Cemeteries must pick up any of their droppings and dispose of it outside of the Cemeteries and will be strictly liable for any personal harm or property damage caused by the dog.
- 7. Horses.** Horses are prohibited from the Cemeteries except for the purpose of funeral, ceremonial, or memorial functions. Owners are responsible for cleaning up after their horses.
- ~~15~~ **8. Firearms.** The bringing of firearms into any cemetery, except by a military escort, is prohibited. The discharging or carrying of weapons of any type, or the hurling of rocks or pellets, or discharging fireworks therein is strictly prohibited. This is not to be construed as prohibiting ceremonial volleys with blank charges by properly supervised honor guards as a tribute to a deceased person if such ceremonial has been previously approved by the Town.
- ~~23~~ **9. Prohibited.** No glass jars or breakable flower containers shall be placed on lots. True floral containers, recessed holders and baskets are recommended. No eternal flames or any open flames. No groups organized to protest are allowed with in a twenty five (25) foot radius of Cemetery grounds.
- 10. Functions.** The only group functions that are allowed within the Cemeteries are funerals, burials, memorial services, and educational tours. Other types of functions are not permitted unless permission is sought and granted by the Raymond Town Manager or the Raymond Code Enforcement Officer.

IX. VEHICULAR TRAFFIC

- 9 1. Control. Motor cars and vehicles must be kept under complete control at all times.
2. Funeral Cortege. When meeting a funeral cortege, they all vehicles must stop until the procession passes. ~~they~~ All vehicles must not pass a funeral cortege, either stopped or in motion.
3. Speed. Maximum speed limit – 10 45 miles per hour.
4. Cemetery Roads. No vehicle may be driven or parked upon any grave, lot or lawn. Parking or leaving any vehicle on any road or drive in such a way as to prevent any other vehicle from passing is prohibited.
6. Prohibited:
 - a. Commercial vehicles that are not directly involved in the business of the Cemeteries are not permitted.
 - 10 ~~b. No snow machines, four wheelers or bicycles shall be allowed in a cemetery. Snowmobiles, unregistered motor vehicles such as dirt bikes and all-terrain vehicles, and bicycles are prohibited within the Cemeteries except as may be in attendance at funerals.~~

X. MAINTENANCE & PLANTS

1. General. The general care of the surface conditions of the Cemeteries is the responsibility of the Town and includes cutting the grass, trimming the bushes and trees, and raking and cleaning the grounds. The Town does not assume the responsibility for caring for or planting flowers or ornamental plants, or repairing or replacing Monuments or Markers.
- 17 2. Maintenance. The Town of Raymond reserves the right to enlarge, reduce, replot or change the boundaries or grading of the cemeteries, or a section or sections thereof, from time to time, including the right to modify or change the location of, or remove or regrade roads, drives or walks, or any part thereof, is hereby reserved.
3. Access. The Town Cemeteries reserve to themselves, and to those lawfully entitled thereto, a perpetual right of ingress and egress over lots for the purpose of passing to and from other lots.

~~The substance of this section will appear in the documents conveying cemetery lots.~~

4. Water. The Town also reserves the right to lay, maintain and operated, or alter or change, pipe lines or gutters for water systems and drainage purposes and to use cemetery property, but not inconsistent with the rights of the owners of plots already sold.

~~The right to lay, maintain, and operate, or alter or change, pipe lines or gutters for sprinkler systems and drainage purposes is also expressly reserved, as well as is the right to use cemetery property, not sold to Grantees lot owners, for cemetery purposes, including interment of the dead, or for anything necessary, incidental, or convenient thereto.~~

~~48~~ **5. Damage.** All reasonable precautions will be taken to protect lot owners and the property right of lot owners within the cemeteries from loss or damage.

~~22~~ **6. Plantings.** The cemeteries will undertake to maintain, as may be practicable, the planting of trees and shrubs to preserve its landscape features, but will not undertake to maintain individual plantings, or urns of plants, unless previously arranged under ~~paragraph 24~~ Section XI. Perpetual Care.

~~24~~ **7. Removal.** ~~The cemeteries~~ Town shall have the right to remove all floral designs, vases, urns, decorations, wreaths, plants, flowers, weeds, trees, shrubs, plants, or herbage of any kinds from the Cemeteries as soon as, in their judgment, they become unsightly, dangerous, and other materials placed in Cemeteries that, in their opinion, become unsightly, dangerous, detrimental, or diseased, or when they do not conform to the standard maintained in said Cemeteries.

~~25~~ **8. Floral Pieces.** The Cemeteries shall not be responsible for floral pieces, baskets etc. in which or to which floral pieces are placed or attached beyond their acceptance for services held in the Cemeteries, and shall not be responsible for frozen plants, plants damaged by the elements, thieves, vandals or by other causes beyond their control.

~~26~~ ~~The cemeteries reserve the right to remove from lots vases or urns damaged or otherwise not cared for or not filled with plants by June 30th.~~

9. Waste. Individuals who enter the Cemeteries must carry out all waste that they create while in the Cemeteries. Depositing of waste, rubbish, and debris on the grounds of the Cemeteries, or neighboring/adjacent property, is prohibited.

10. Plants. The planting of shrubs (including rose bushes), trees, or any planting of a spreading variety is prohibited.

XI. PERPETUAL CARE

1. Trust Funds. The full purchase price of a plot(s) shall be added to the Town's Cemetery Trust Funds. The principal of the Cemetery Trust Funds is nonrefundable and must remain intact in trust in perpetuity for the care of the Cemeteries. It shall be invested and a prudent portion of the net income and appreciation from this Fund shall be applied annually by the Town's Finance Director to the operating costs of the Cemeteries.

2. Services Provided. Perpetual Care includes keeping the turf even and in good condition, the grass properly cut and the present trees and shrubs, as duly authorized, trimmed. The proper care and cleaning of all granite, stone, marble, or bronze structures on the lot at the time care is assumed, as well as any future erections expressly specified, but does not include replacement of any such structures.

~~Lot owners desiring additional care of their lots may arrange for such care with the Town of Raymond who will be glad to give an estimate of the cost of the work desired. This care may~~

~~be provided for any annual payments made by the lot owner or by the establishment of a Trust Fund under such agreement as may be determined between the said parties.~~

3. Management. All Perpetual Care Trust Funds held by the Town of Raymond, ~~whether Trust or Perpetual Care~~ will be invested by the Town of Raymond as provided by law (MRSA Title 13, Section 1223) and will be expended only as provided by the Trust of Perpetual Care Agreement.

XII. BURIAL REQUIREMENTS

1. Timing. Cemeteries shall be open for interments at the discretion of the Sexton.

2. Notification. Prior to the interment, Grantees or their heirs or representatives are required to provide the Cemetery Supervisor a written communication as to the location of the burial, including the name and date of death of the decedent.

3. Directors. A funeral director must be with all funerals entering the cemeteries and the funeral director is responsible for ensuring that the participants of the funeral abide by this Ordinance. The funeral director must present the necessary burial permit from the Town Clerk to the Town employee in charge of the burial.

~~22~~ **4. Grave Liners.** In order to maintain a high standard of care and to eliminate sunken graves caused by the collapse of wooden boxes, all burials must be made in outside containers constructed of natural stone, or of metal, or of reinforced concrete, or approved synthetics. All such containers must be made and installed so as to meet the specifications established by the Board of Selectmen. Outside containers may be procured from any source provided they meet the established specifications.

~~23~~ **5. Limits.** No interment of two (2) or more bodies shall be made in one (1) grave plot, except in the case of a mother or father and a child, or two (2) infants, buried in one casket (or two caskets if small enough to fit within the burial space), or up to eight (8) cremated remains with no full burial, or one (1) full burial and one (1) cremation. Further variation may be made in the case of cremations within family lots subject to the placing of markers and upon prior approval from the Town.

~~24~~ **6. Interment.** When an interment is to be made in a plot, the location shall be designated by the ~~lot owners~~ Grantee or his representative. If this is not done, the Cemeteries reserve the right to make the interment in a location designated by the Town. The Town shall not be responsible for errors from telephone information etc.

~~25~~ **7. Disinterment.** Once an interment has been made, graves will be opened only by officials and employees of the Town assigned to the cemeteries or when the cemetery is directed to make disinterment by an order of the court of competent jurisdiction and a certified copy has been filed with the Town. The Town will be limited to opening of the grave only. Disinterment must be made by the person authorized to do so.

8. Animals. No Animals domestic or wild will be interred in the Cemeteries.

9. **Cremains.** Each cremain burial will be required to at least have a grade level name Marker placed on top of the site.

XIII. MONUMENTS & MARKERS

27 1. **Size and Number.** The ~~owner~~ Grantee(s) of any one (1) plot shall have the right to erect thereon any proper ~~stone or~~ Monument or Marker upon authorization by the Town. Only one (1) Monument no larger than a thirty-six (36) inch base shall be permitted on a plot, which must be located in the ~~center or~~ center rear of the plot, unless special permission is granted by the Town for placing otherwise. Only one (1) individual Marker per grave burial is allowed in any of the Cemeteries. ~~In certain areas, however, a monument and individual headstones are permitted.~~ In the case of a Grantee(s) owning multiple contiguous plots, a single Monument no larger than a sixty (60) inch base shall be permitted in the center of the lot and must be approved by the Cemetery Supervisor and Sexton.

28 2. **Material.** No monument or other structure on a lot above ground shall be constructed of other than cut marble, granite, natural stone, or real bronze. ~~The monument shall not exceed a base size from end to end of sixty percent (60%) of the width of the lot.~~

28 3. **Foundations.** No stone, Monument, tomb, vault, or other superstructure shall be erected until a suitable foundation is laid. All foundations shall be not less than four (4) feet in depth. All tombs, mausoleums, or vaults constructed after the effective date of this Ordinance shall have such provisions made for perpetual care as is adequate in each case.

4. **Placement.** All monuments must be placed such that they face the same direction as the surrounding stones. In most Cemeteries the stones in a row face the nearest road.

5. **Boundaries.** On and after the effective date of this Ordinance, no lot or grave shall be defined by a fence, rail, curb, hedge, trees, ~~or~~ shrubs, or enclosure of any description for the purpose of defining its ~~corner~~ boundaries. Boundaries that existed prior to the adoption of this rule on March 18, 2000, around burial sites may be maintained as a boundary, but no one is allowed to add to or replace them. Grade level corner markers are permissible.

6. **Repair.** Monuments and Markers erected by Grantees shall be maintained in a safe condition by the Grantee (including heirs and assigns), and the repair and replacement of same, after damage from any cause, shall be at the expense of the Grantee. Notwithstanding the primary maintenance responsibility of the Grantee, the Town may, at its sole discretion, undertake to clean and/or repair Monuments and Markers and to resolve safety concerns.

ARTICLE 6: Shall a new Finance Ordinance be adopted?

DESCRIPTION:

Town staff is recommending this ordinance be adopted. Currently the Select Board annually approves a policy to allow one (1) member of the Select Board to approve and sign the weekly Payroll Warrant. This ordinance would make this annual policy unnecessary. All other Treasurer Warrants would still require a majority of the Select Board members to approve and sign in order to disperse funds.

FINANCE ORDINANCE

Adopted June 5, 2018

I. Payroll Warrants

- A. **Purpose.** To allow at least one (1) of the municipal officers to review, approve, and sign the treasurer's payroll warrants.
- B. **Delegation of Authority.** At least one (1) of the municipal officers (selectmen), acting on behalf of the full board of municipal officers, to review, approve, and sign municipal treasurer's disbursement warrants for employee wages and benefits (pursuant to 30-A MRSA § 5603 (2)(A)(1)).
- C. **Majority Power.** This ordinance is in addition to, not in lieu of, majority power. Nothing in this ordinance is intended to replace the authority of the full board of municipal officers, acting by majority vote, to act on any treasurer's warrant, including warrants for payroll and for accounts payable.

ARTICLE 7: Shall the Jones Beach 1, Jones Beach 2, and Jones Beach Parking Ordinances be repealed and a new Raymond Beach Ordinance be adopted in their place?

DESCRIPTION:

Town staff is recommending the following changes to bring the ordinance up-to-date with current names, use, and practices.

~~JONES BEACH 1~~

~~March, 1970~~

~~Accept the use of Jones Beach for use by the Town's people and the Raymond Recreation Swim Program providing the Town have insurance coverage. A curfew is to be as follows: The Beach will be closed from 10:00 p.m. to 6:00 a.m.~~

~~JONES BEACH 2~~

~~May, 1984~~

- ~~1. Raymond Residents only enforced.~~
- ~~2. A responsible adult will be hired to monitor Beach during peak hours of 10:00 a.m. to 4:00 p.m. Person will also maintain Beach.~~
- ~~3. Beach area and restrooms will be properly maintained daily.~~
 - ~~a. Rake Beach;~~
 - ~~b. Dispose of rubbish;~~
 - ~~c. * Clean restrooms, replace supplies.~~
- ~~4. Permits to be checked. Vehicles will be towed when necessary.~~
- ~~5. No vendors allowed on Beach or in area.~~
- ~~6. Non-resident groups strictly forbidden on Beach and areas surrounding.~~
- ~~7. No dogs allowed in Beach area.~~
- ~~8. Alcoholic beverages and any other intoxicating influences strictly forbidden.~~
- ~~9. No lifeguard on duty.~~
- ~~10. No water craft on the Beach.~~
- ~~11. Closed at 10:00 p.m.~~
- ~~12. Non-residents may have use of ramp at Crescent Beach as long as vehicles and trailers are removed from Beach area.~~

~~*Not available at Crescent Beach.~~

~~JONES BEACH PARKING~~

~~May, 1984~~

~~Restrict parking within ten feet (10') of tarred roadway and declare an area two hundred feet (200') on both sides of Route 302 from the Jones Beach (to include the Jones Beach area) area which is to be closed to parking and no parking signs shall be posted accordingly.~~

Raymond Beach Ordinance

Adopted June 5, 2018

HISTORY

- March 14, 1970, Town Meeting Article 51, the Town of Raymond voted to accept the use of “Jones Beach”.
- May 19, 1984, Town Meeting Article 23, the Town of Raymond voted to adopt rules for use of “Jones Beach” and Crescent Beach. Also, in Article 24, the Town voted on parking restrictions.
- March 18, 2000, Town Meeting Articles 11 and 12, the Town of Raymond voted to execute a long-term agreement and a license agreement with Maine Department of Transportation and Maine Department of Inland Fisheries for the “Jordan Bay boat launch and beach area” which includes the responsibility for ongoing management and operation of the facility.
- June 6, 2000, the Board of Selectmen voted to change the name of the beach facility to “Raymond Beach.”
- August 2000, the parking area and boat launch opened, but the beach was not opened until the Summer of 2001.
- 2002, Lighting was added to the parking lot.

OWNERSHIP & MANAGEMENT

- Maine Department of Inland Fisheries – Owner
- Town of Raymond – Ongoing management and operation of the facility

RULES

- The Town Manager shall be responsible for setting the rules for the use of the facility.
- The rules shall be posted at Raymond Beach.

PARKING

- Restrict parking within ten feet (10’) of paved roadway and declare an area two hundred feet (200’) along Route 302 on both sides of the road which is to be closed to parking and marked with signage.

ARTICLE 8: Shall Articles 6 and 7 of the Raymond Massage Establishment Ordinance, as adopted May 15, 1993, be amended by adding the underscored language as shown below?

DESCRIPTION:

In reviewing the Miscellaneous Ordinances it was found that the Expiration Date and "on or after" date had been left blank when the Massage Establishment Ordinance was adopted.

[Note: The use of the word "Article" within the ordinance does not indicate a separate warrant article.]

ARTICLE II
LICENSES

Section 12. Term of License.

Licenses issued pursuant to this Ordinance shall be for a term of no more than one year and shall expire annually on December 31st.

Section 14. Applicability to Pending Applications.

Notwithstanding anything to the contrary in 1 M.R.S.A. §302, the provisions of this Ordinance shall apply to any application or request to operate a massage establishment submitted to the Town of Raymond or to any of its officers or employees on or after May 15, 1993.

ARTICLE 9: Shall Section VI, Subsections D and F of the Raymond Peddler's Ordinance, as adopted May 21, 1994, and amended through June 4, 2013, be further amended by adding the underscored language and deleting the strikethrough text as shown below?

DESCRIPTION:

These changes are simply to correct typographical errors.

Section VI. Application:

- D. No peddler's license shall be issued for the sale of goods on private property located ~~withing~~ within sixty-five feet (65') of any fixed-based retail establishment offering the same substantially similar good, unless the owner of the fixed-base retail establishment is also the peddler's license applicant.
- F. Licenses shall be issued annually on May 1st, or the first business day thereafter. Applications shall be submitted no later ~~that~~ than April 1st. If there are more than two qualified applicants, licenses shall be selected by ~~by~~ staff through a lottery, prior to recommending license approvals to the Board of Selectmen.

ARTICLE 10: Shall the Raymond Racing Boat Ordinance be repealed?

DESCRIPTION:

This ordinance is outside the jurisdiction of the Town of Raymond.

~~RACING BOATS~~

~~Prohibit, within the Town boundaries the use of outboard racing motors; also outboard motors on which exhaust manifolds have been altered from the manufacturers basic design; also inboard motors not exhausted through water muffled tubes to reduce exhaust noise.~~

ARTICLE 11: Shall Article II, Section 11 of the Raymond Regulating Persons and Establishments Providing Services Similar to Massage Therapy Ordinance be amended by adding the underscored language as shown below?

DESCRIPTION:

In reviewing the Miscellaneous Ordinances it was found that the Expiration Date had been left blank when the Regulating Persons and Establishments Providing Services Similar to Massage Therapy Ordinance was adopted.

[Note: The use of the word "Article" within the ordinance does not indicate a separate warrant article.]

ARTICLE II. LICENSES

Section 11. Term of License.

Licenses issued pursuant to this Ordinance shall be for a term of no more than one year and shall expire annually on December 31st.

ARTICLE 12: Shall Article II, Section 2.1 of the Raymond Special Amusement Ordinance as adopted May 15, 1993, be amended by adding the underscored language and deleting the strikethrough text as shown below?

DESCRIPTION:

This change is simply to correct a typographical error.

[Note: The use of the word "Article" within the ordinance does not indicate a separate warrant article.]

ARTICLE II
GENERAL

Section 2.1 Permit Required.

No licensee for the sale of liquor to be consumed on his licensed premises shall permit, on his licensed premises, any music, except, radio or other mechanical device, any dancing or entertainment of any sort unless the licensee shall have first obtained ~~from~~ from the municipality in which the licensed premises are situated a special amusement permit signed by at least a majority of the municipal officers.

ARTICLE 13: Shall the Raymond Town Bodies Ordinance as adopted March 1980, and amended through March 1982, be further amended by adding the underscored language and deleting the strikethrough text as shown below?

DESCRIPTION:

The following changes are to bring the ordinance up-to-date with current labels and practices.

TOWN BODIES BOARDS, COMMITTEES, & COMMISSIONS MEMBERSHIP

Adopted March 1980
Amended March 1982
Amended June 5, 2018

Purpose. This Ordinance shall govern the membership of the boards, committees and commissions of the Town of Raymond specified herein.

Elected Officials. No person shall hold more than one elective office of the Town, i.e. as a member of the Board of Selectmen, the ~~School Board~~ RSU #14 Board of Directors or the Budget and Finance Committee, ~~and no~~ No person holding one such elective office shall be a voting or associate member of the Zoning Board of Appeals, or the Planning Board ~~or the Finance Committee~~ of the Town of Raymond. However, a person holding an elective office may serve as a non-voting, ex-officio member of any body as otherwise specifically provided by ordinance ^{***} and may serve as the moderator at any Town Meeting. ^{***}

^{***} = ~~Added by vote of Town Meeting March 1982.~~

Membership on Multiple Appointed Bodies. No person shall be a voting or associate member of more than one of the following Town bodies: the Zoning Board of Appeals, or the Planning Board ~~or the Finance Committee~~, but a member of any such body may be a member of any other appointed body of the Town.

Conflict of Interest. All members will abide by the rules for Conflict of Interest pursuant to 30-A MRSA §2605. ~~No member of any board, committee, or other such body of the Town shall vote upon any matter in which he has a personal interest or other conflict of interest.~~

Town Sign Quote



Neokraft Signs Inc.
 686 Main Street
 PO Box 336
 Lewiston, Maine 04243-0336
 P: 207-782-9654
 www.neokraftsigns.com

PROPOSAL

Proposal #: 1548-3

Proposal Date: 11/06/17
Customer #: 1707
Page: 1 of 3
Sales Person: Clay Bublak

SOLD TO:	JOB LOCATION:
TOWN OF RAYMOND 401 WEBBS MILLS ROAD RAYMOND ME 04071	TOWN OF RAYMOND 401 WEBBS MILLS ROAD RAYMOND ME 04071
	REQUESTED BY: Sue Look

Neokraft Signs, Inc. (HEREINAFTER CALLED THE "COMPANY") HEREBY PROPOSES TO FURNISH ALL THE MATERIALS AND PERFORM ALL THE LABOR NECESSARY FOR THE COMPLETION OF:

QTY	DESCRIPTION	UNIT PRICE	TOTAL PRICE
1	QUOTE #1548-6 Upgrade new existing single sided sign and EMC to be double sided. Furnish (16) Cirrus 12mm full color panels, frames and mounting hardware. To be connected to existing controller and remapped.	\$16,693.32	\$16,693.32
1	QUOTE #1548-7 Option A for top ID sign: Fabricate (1) D/F 3'x8' Led lit ID sign with (1) new white acrylic face with cut vinyl graphics (reuse existing face in new cabinet). Fabricate vinyl graphic for roof section.	\$3,138.78	\$3,138.78
1	QUOTE #1548-9 Install 2nd side of EMC at town Office and either option A or B for top section.	\$1,688.50	\$1,688.50
	SUB TOTAL:		\$21,520.60
	ESTIMATED SALES TAXES:		\$0.00

ALL MATERIAL IS GUARANTEED TO BE AS SPECIFIED, AND THE ABOVE TO BE IN ACCORDANCE WITH THE DRAWINGS AND OR SPECIFICATIONS SUBMITTED FOR THE ABOVE WORK AND COMPLETED IN A WORKMANLIKE MANNER FOR THE SUM OF:

TOTAL PROPOSAL AMOUNT: \$21,520.60

TERMS: 80.0% DOWN, BALANCE DUE ON COMPLETION
 (INTEREST OF 0.1% PER MONTH WILL BE ADDED TO PAST DUE ACCOUNTS)

NOTE: THIS PROPOSAL MAY BE WITHDRAWN IF NOT ACCEPTED WITHIN 30 DAYS. WORK WILL NOT BEGIN UNTIL DOWN PAYMENT AND WRITTEN ACCEPTANCE IS RECEIVED.

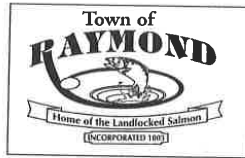
ANY ALTERATION FROM THE ABOVE SPECIFICATIONS INVOLVING EXTRA COSTS, WILL BE EXECUTED ONLY UPON WRITTEN ORDERS, AND WILL BECOME AN EXTRA CHARGE OVER AND ABOVE THE ESTIMATE TO BE PAID BY THE PURCHASER.

UNLESS OTHERWISE INDICATED, ALL SHIPPING COSTS WILL BE EXTRA.

COMPANY INITIALS _____

CUSTOMER INITIALS _____

Quit Claim Deeds



*Town of Raymond
401 Webbs Mills Rd
Raymond Me 04071*

207-655-4742

Fax: 655-3024

April 11, 2018

Quit Claim Deed for 30 Papoose Associates LLC/ Layman foreclosed on February of 2018. After researching found the owner and mail letter and he paid all taxes (\$28143.43).

*Thank you,
Sue Carr*

Maine Short Form Quit Claim Deed Without Covenant

THE INHABITANTS OF THE TOWN OF RAYMOND, a body politic located at Raymond, County of Cumberland and State of Maine, for consideration paid, releases to 30 PAPOOSE ASSOCIATES LLC in said County and State, a certain parcel of land situated in the Town of Raymond, County of Cumberland and State of Maine, being all and the same premises described at Map 68, Lot 017

The purpose of this conveyance is to release any interest which this grantor may have in and to the above premises by virtue of a lien filed for nonpayment of taxes on said parcel of land with particular reference being made to a lien filed against Map 68, Lot 017 in the name of 30 PAPOOSE ASSOCIATES LLC and recorded in said Registry of Deeds.

BK 34140 PG 305

IN WITNESS WHEREOF, the said INHABITANTS OF THE TOWN OF RAYMOND have caused this instrument to be sealed with its corporate seal and signed in its corporate name by TERESA SADAK, LAWRENCE TAYLOR, JOSEPH BRUNO, SAMUEL GIFFORD, ROLF OLSEN, AND ROLF OLSEN, thereto duly authorized, this 12th day of September 2017.

THE INHABITANTS OF THE TOWN OF RAYMOND

By: _____
TERESA SADAK, Selectman

LAWRENCE TAYLOR, Selectman

JOSEPH BRUNO, Selectman

SAMUEL GIFFORD, Selectman

ROLF OLSEN, Selectman

Witness to All

STATE OF MAINE
CUMBERLAND, SS.

Personally appeared before me, the above named Teresa Sadak, Lawrence Taylor, Joseph Bruno, Samuel Gifford, and Rolf Olsen, aforesaid Selectmen, known to me, this 12th day of September 2017 and acknowledged before me the foregoing instruments to be their free act and deed in their said capacity and the free act and deed of said Grantor Corporation.

Notary Public



*Town of Raymond
401 Webbs Mills Rd
Raymond Me 04071*

207-655-4742

Fax: 655-3024

April 10, 2018

*Quit Claim Deed for DEEP COVE SHORES REALTY TRUST foreclosed on
February of 2013. He paid all taxes (\$1089.41).*

Sue Carr

*Thank you,
Sue Carr*

Maine Short Form Quit Claim Deed Without Covenant

THE INHABITANTS OF THE TOWN OF RAYMOND, a body politic located at Raymond, County of Cumberland and State of Maine, for consideration paid, releases to DEEP COVE SHORES REALTY TRUST, HUGO MICHAEL R TRUSTEE in said County and State, a certain parcel of land situated in the Town of Raymond, County of Cumberland and State of Maine, being all and the same premises described at Map 060, Lot 006

The purpose of this conveyance is to release any interest which this grantor may have in and to the above premises by a lien filed for nonpayment of taxes on said parcel of land with reference being made to a lien filed against Map 060, Lot 006, in the name of DEEP COVE SHORES REALTY TRUST, HUGO MICHAEL R TRUSTEE and recorded in said Registry of Deeds.

BK 28886 PG 260 BK 29838 PG 35 BK 30940 PG 175
BK 31729 PG 45 BK 32517 PG 95 BK 33358 PG 281
BK 34140 PG 330

IN WITNESS WHEREOF, the said INHABITANTS OF THE TOWN OF RAYMOND have caused this instrument to be sealed with its corporate seal and signed in its corporate name by TERESA SADAK, LAWRENCE TAYLOR, JOSEPH BRUNO, SAMUEL GIFFORD, AND ROLF OLSEN thereto duly authorized, this 10th day of April 2018.

THE INHABITANTS OF THE TOWN OF RAYMOND

Witness to All

By: _____
TERESA SADAK, Selectman

LAWRENCE TAYLOR, Selectman

JOSEPH BRUNO, Selectman

SAMUEL GIFFORD, Selectman

ROLF OLSEN, Selectman

STATE OF MAINE
CUMBERLAND, SS.

Personally, appeared the aforesaid Selectmen, known to me, this 10 day of April 2018 and acknowledged before me the foregoing instrument to be their free act and deed in their said capacity.

Notary Public

Proposed Annual Town Meeting Warrant

Town of Raymond
June 5, 2018
ANNUAL TOWN MEETING WARRANT

TO: Nathan White, a constable of the Town of Raymond, in the County of Cumberland and State of Maine.

GREETINGS:

In the name of the State of Maine, you are hereby required to notify and warn the inhabitants of the Town of Raymond, qualified by law to vote in Town affairs, to meet at the Jordan-Small Middle School gymnasium in said town on Tuesday, June 5, 2018 at 6:00 P.M., then and there to act on Articles 1 through 47 as set out below.

The continuation of said meeting will be held at the Jordan-Small Middle School gymnasium in said town on Tuesday, the 12th day of June, A.D. 2018, at seven o'clock in the forenoon, then and there to act upon by secret ballot on Article 48 as set out below, the polling hours thereof to be from seven o'clock in the forenoon until eight o'clock in the evening.

ARTICLE 1: To elect a moderator to preside at said meeting.

BEGINNING OF ORDINANCE CHANGES

ARTICLE 2: Shall Articles 6 and 7 of the Raymond Adult Business Ordinance, as adopted May 15, 1993, be amended by adding the underscored language as shown below?

The Select Board recommends/does not recommend Article 2

DESCRIPTION:

In reviewing the Miscellaneous Ordinances it was found that the License Fee and the Expiration Date had been left blank when the Adult Business Ordinance was adopted.

[Note: The use of the word "Article" within the ordinance does not indicate a separate warrant article.]

6. License Fee. A license shall be required for each adult business. The fee for each license shall be \$100.00.
7. Term of License. Licenses issued pursuant to this Ordinance shall be for a term of no more than one year and shall expire annually on December 31st.

ARTICLE 3: Shall the Raymond Barking Dog Ordinance, as adopted May 1984, and amended through March 17, 2001, be further amended by adding the underscored language and removing the language in strikeout text as shown below?

The Select Board recommends/does not recommend Article 3

DESCRIPTION:

Town staff is recommending to remove the fees from the ordinance and place them in the Fee Schedule to make this ordinance consistent with common practice. Also, the Town of Raymond no longer has a Dog Constable.

BARKING DOGS

Adopted May 1984

Amended March 1997

Amended March 17, 2001

Amended June 5, 2018

Definition. No person shall own, possess or harbor within the Town of Raymond any dog which by loud, and frequent and habitual barking, howling, or yelping disturbs the peace of any person.

First Offense. Any person, who shall violate the provisions of this section, shall upon the first occasion thereof be given a written warning which shall include the date and time it was issued.

Subsequent Offense(s). Upon ~~conviction of~~ any subsequent violations within a period of six (6) months from such warning, the person found to be in violation shall be punished by a civil penalty as is set forth annually by the Board of Selectmen in the Town Fee Schedule. ~~according to the following schedule:~~

~~First Offence \$ 50.00~~

~~Second Offence 100.00~~

~~Third Offence 200.00 [Amended 3/17/01]~~

~~Plus reasonable attorney costs for prosecution. [Amended 3/97]~~

Enforcement. This Ordinance shall be enforced by the Animal Control Officer and any Assistant Animal Control Officer(s) ~~Dog Constable and the other Town Constables~~ of the Town of Raymond.

ARTICLE 4: Shall the Raymond Budget and Finance Committee Ordinance, as adopted May 1980, and amended through March 17, 2001, be further amended by adding the underscored language and removing the language in strikeout text as shown below?

The Select Board recommends/does not recommend Article 4

DESCRIPTION:

The Budget and Finance Committee has proposed these changes. The intent was to bring the ordinance up to date using gender neutral language and more official terms like "must be" rather than "who are", etc. The ex officio position for the School on the committee has been removed because the committee no longer reviews the School Budget. The election of a Vice-Chair has been added to make the current practice official.

BUDGET AND FINANCE COMMITTEE ORDINANCE

Adopted March 1980
Amended May 19, 1995
Amended June 5, 2018

SECTION 1. Title

This Ordinance shall be known as the Town of Raymond Budget and Finance Committee Ordinance.

SECTION 2. Authority

This Ordinance is enacted pursuant to 30-A MRSA §3001.

SECTION 3. Purpose

The purpose of this Ordinance is to merge the Town Finance Committee and the Town Budget Committee.

SECTION 4. Merger

The Town Budget Committee, as previously established and governed by the terms of the March 1980 Ordinances, and the Town Finance Committee, as established by vote of the Town on March 18, 1978, and governed by the terms of the March 1980 Ordinance, shall be combined into a Budget and Finance Committee.

SECTION 5. Powers and Duties

The Budget and Finance Committee shall have the following powers and duties:

- A. To consider each article for raising, appropriating or borrowing monies to be expended by or for the Town, with opportunity for discussion with those persons proposing the same, and to make recommendations on such articles to the Town Meeting for which they were drawn, which shall appear on the Warrant in substantially the following form, "The Town Budget and Finance Committee recommends approval/disapproval."

- B. To discuss with and make recommendations to the ~~Board of Selectmen~~ Select Board on proposals for specific expenditures.
- C. To investigate and recommend to appropriate Town departments the availability of Federal and State and other grants, loans, guarantees and other assistance for the Town and the types, terms, benefits and disadvantages thereof.
- D. To study and make recommendations on the general financial position, policies and practices of the Town and its departments.
- E. To study and make recommendations on any proposal for payment for services or equipment by bond or note. Any such proposal, with the exception of general tax anticipation notes which will be reviewed under Section (5D), will be accompanied by an impact statement and recommendation for rejection or approval.
- F. To develop and maintain, with the input from all other committees and Boards in Town, a five (5) year moving Capital Improvement Plan.
- G. To study and report to the ~~Board of Selectmen~~ Select Board potential revenue raising opportunities that may require actions by the Board or Town Manager.

Section 6. Membership, Quorum, Voting

- A. The Budget and Finance Committee shall consist of ~~nine (9)~~ seven (7) voting members, plus the Chair of the ~~Board of Selectmen~~ Select Board and the Chair of the ~~School Board~~ who shall be a NON-VOTING EXOFFICIO members. The reduction in number from nine (9) to seven (7) will occur due to attrition. Existing members may continue as voting members on the committee and each may petition to be a candidate on upcoming ballots. The first 2 seats vacated by attrition (seat still open after an election, non-acceptance of the position, resignation, death, removal from the municipality, or recall) will not be filled. When a seat is vacated, the term of office for any open seats will be adjusted at the next election to keep the terms staggered. The number of members will be reduced to seven (7) during the June 2020 Election if attrition has not reduced the membership to seven (7).
- B. The Chair and the Vice-Chair of the Budget and Finance Committee shall be elected by a majority of the Budget and Finance Committee voting members at the first meeting after June 30th each year.
- C. ~~Three (3) voting~~ Voting members ~~who are~~ must be residents of the Town of Raymond, and shall be elected annually by the Town via a secret ballot vote at the annual Town Meeting, for a term of three (3) years and have staggered three (3) year terms.
- D. Any vacancy among the voting members shall be filled either via appointment by the Select Board until the next annual Town Meeting secret ballot vote following the creation of that vacancy, or by the Town at the first annual Town Meeting secret ballot vote following the creation of that vacancy.
- E. The Budget and Finance Committee shall officially act only in the presence of a quorum of ~~five (5)~~ four (4) voting members. Official motions will pass only on a majority vote of all voting members of the Budget and Finance Committee, unless the Budget and Finance Committee unanimously votes to adopt other rules at the first meeting of the year after the Annual Meeting and agrees to utilize the revised voting procedure for the full year. No member of the Budget and Finance Committee shall vote on a budget item in which the member has an interest.

F. All members will abide by the rules for Conflict of Interest pursuant to 30-A MRSA §2605.

G. All members will sign upon taking their oath of office and will adhere to the Town of Raymond Code of Ethics for Appointed and Elected Municipal Officials.

Section 7. Non-Attendance

In the event a member of the Budget and Finance Committee fails to attend, without being excused by the Chair of the Budget and Finance Committee, three (3) consecutive regularly scheduled business meetings or two (2) consecutive regularly scheduled Town Budget Review Meetings, the Budget and Finance Committee by unanimous vote of all attending members of that third regularly scheduled business meeting or second regularly scheduled Town Budget Review Meeting may remove the member from office and have the member replaced under the vacancy section of (3 6-D) above.

Section 8. Severability

If any part or parts, section or subsection, sentence, clause or phrase of this Ordinance is for any reason declared to be unconstitutional or invalid, such shall not affect the validity or constitutionality of the remaining portions of this Ordinance or any rules or regulations promulgated hereunder.

Section 9. Effective Date

This Ordinance shall become effective upon passage by the legislative body of the Town of Raymond at a duly called Town Meeting.

ARTICLE 5: Shall the Raymond Cemetery Ordinance, as adopted March 18, 2000, and amended through June 5, 2012, be further amended by adding the underscored language and deleting the language in strikethrough type as shown below?

The Select Board recommends/does not recommend Article 5

DESCRIPTION:

Town staff proposed the following changes to make the ordinance easier to use, as well as more comprehensive.

CEMETERY ORDINANCE

Adopted March 18, 2000

Amended June 5, 2012

Amended June 5, 2018

I. PURPOSE

To preserve and protect the Cemeteries as peaceful and beautiful areas that serve as reverent symbols of the citizens' respect for the deceased, and for ~~For the mutual~~ protection of lot owners and the cemeteries as a whole, the following Cemetery Ordinance is hereby established for all Raymond Cemeteries owned or operated by the Town.

In formulating this Ordinance, a balance of the interests of the various stakeholders (purchasers and owners of rights of interment; family, friends, and acquaintances of the deceased buried therein); Raymond citizens and taxpayers; maintenance workers; and commercial providers is taken into consideration. In particular, this Ordinance is based upon a proper fit of the Cemeteries in Raymond, aesthetics of the park-like spaces, the cost of maintaining them, historical preservation, civic pride, and most important of all, safety of all who enter these Cemeteries.

All lot owners and persons visiting the cemeteries shall abide by this Ordinance as herein enacted and as hereafter amended, which is intended to assist in maintaining our cemeteries as peaceful and beautiful areas as well as reverent symbols of respect for the dead.

II. DEFINITIONS

- **Corner Markers** – grade level plot or lot identification object made of stone or stone and bronze
- **Grantee** – the Grantee is the individual who has purchased the plot(s) or has inherited the plot(s) from a deceased predecessor Grantee or has purchased the plot(s) from the previous Grantee
- **Lot** – multiple contiguous plots
- **Marker** (also called flush markers/memorials) – any grade level burial site identification object made of stone or stone and bronze
- **Monument** – any above grade level burial site identification object made of stone, or stone and bronze
- **Plot** – the basic unit of space within the Cemeteries used or intended to be used for the

burial of human remains, approximately four (4) feet by eight (8) feet space for one (1) vault/casket burial or up to eight (8) cremains (each in a two (2) foot by two (2) foot space)

III. CEMETERY RESPONSIBILITIES

1. Cemetery Committee

- a) Survey cemeteries to determine stones that need to be repaired and report to the Cemetery Supervisor
- b) Organize volunteers to clean the stones such that each stone is cleaned at least once in every ten (10) year period
- c) Review Cemetery Ordinance for potential updates/amendments at least once in every five (5) year period

2. Sexton

- a) For new sale of plots
 - Mark corners with temporary stakes and check that there is not already a burial in the plot that is being sold
 - Work with vendors to ensure stones are set in the correct way
 - Check that the corner markers are set in the correct place
- b) Be available to either dig the hole for burials or recommend a qualified grave digger

3. Cemetery Supervisor

- a) Data steward for all Cemetery data
 - Build database from existing maps, spreadsheets, and conveyance documents
 - Maintain data ongoing by selling plots via the purchased software and updating with burial information
- b) Oversee all sales of plots
 - Coordinate with Sexton to be sure that the plot is able to be sold (not already occupied, not ledge, etc.)
 - Record sales in database and issue conveyance to buyer
- c) Coordinate with vendor to repair and/or clean stones each year as budget monies allow
- d) Purchase stakes as corner markers for Sexton
- e) Work with Public Works Director to submit a budget each year
- f) Provide stone cleaning materials for the Cemetery Committee volunteers
- g) Maintain a file of certificates of insurance for vendors and update annually

IV. GENERAL PROVISIONS

1. **Name.** This Ordinance shall be known as the Town of Raymond Cemetery Ordinance.

2. **Authority.** This Ordinance is enacted pursuant to Title 30-A, Sections 3001 and 3002.

49 3. **Liability.** The statement of any employee or agent, unless confirmed in writing by an authorized representative of the Cemeteries or the Town of Raymond shall in no way bind the Cemeteries or the Town of Raymond.

30 4. **Corrections.** The ~~cemeteries~~ Town reserves the right to correct any errors that may be made by them in making interments, dis-interments, or removals or in the description,

transfer, or conveyance of any lot. Such corrections may include cancelling such conveyance and substituting and conveying in lieu thereof other interment property of equal value and similar location as far as possible, or as may be selected by the Sexton or Cemetery Supervisor, or, in the sole discretion of the Town, by refunding the amount of money paid to the Town on account of said conveyance. Errors of lot owners in failing to specify proper interment position, or of monument dealers in failing to clearly specify monument or marker foundation positions will be subject a fair additional charge in the event a change is required.

34 **5. Enforcement.** The Board of Selectmen and its authorized representatives are hereby empowered to enforce this Ordinance and to exclude from the cemeteries any person(s) deliberately violating this Ordinance. The Board of Selectmen and its authorized representatives shall have charge of the grounds and buildings within the Town of Raymond Cemeteries and shall have supervision and control of employees and all persons visiting the Cemeteries, whether lot owners or otherwise.

6. Damage or Injury. The Town expressly disclaims responsibility for any property damage or injury sustained by any person.

33 **7. Effective Date.** This Ordinance shall become effective when enacted/amended by the voters at Town Meeting.

34 **8. Validity.** If any part of this Ordinance is declared invalid, the declaration shall not affect the validity of the remaining portions of the Ordinance.

9. Enforcement. Any violation of this Ordinance will be treated as a trespass or nuisance, depending on the violation, and will be referred to the Town Manager or Cumberland County Sheriff or Maine State Police accordingly. Violation of this Ordinance may also lead to prosecution for violation of federal or state laws. Improper conduct or violation of this Ordinance by anyone may result in a request to leave the Cemeteries.

10. Losses. Reasonable precautions will be taken to protect Grantees from loss or damage, but the Town will not be responsible for loss or damage from causes beyond their reasonable control, and especially from damage caused by the elements, an act of God, common enemy, thieves, vandals, malicious mischief-makers, explosions, unavoidable accidents, invasions insurrections riots, or order of any military or civil authority whether the same be direct or collateral.

11. Insurance. All commercial service providers entering the Cemeteries to perform services or deliver commercial products must have liability and workers compensation coverage consistent with the Town's requirements and present proof of insurance to the Cemetery Supervisor. The Cemetery Supervisor shall maintain a file of such proof of insurance and update it annually.

V. HOURS OF OPERATION

3 **1. Open Hours.** The cemeteries will be open from one-half hour prior to sunrise to one-half hour after sunset. 8:00 am until sunset each day, except for November 1st to April 1st when they will be open from 8:00 am to 4:30 pm, with the expanded hours for interments described in Section 21.

6 2. Closed Hours. No person other than a Town employee, the Sexton, or Cemetery Committee member on authorized duties or a person accompanied by an authorized Town employee, the Sexton, or Cemetery Committee member shall enter any cemetery after the hours or times specified.

~~The cemeteries will be open for interments from sunrise to sunset seven days a week.~~

VI. FEES & PURCHASING PLOTS

1. Fees. All fees are set annually by the Board of Selectmen. ~~4~~ All fees or charges for services are payable at the Town Office, except that interment charges may be payable through the Sexton or an approved funeral director, and any foundation charges for monument or marker emplacement may be payable through an approved monument dealer.

5 2. Gratuity. No gratuity shall be accepted by any Town employee.

16 3. Process. Persons desiring to purchase lots should: ~~visit the cemeteries where they wish to purchase lots and make a selection with a designated person from the Town.~~

- a. Go to the Town Office and ask for a list of plots available and a map for the cemetery of their choice.
- b. Visit the cemetery and choose the plot(s).
- c. Contact the Cemetery Supervisor at the Town Office with their choice(s).
- d. The Cemetery Supervisor will request that the Sexton check the site to be sure it is not already occupied, and that it is not ledge, and mark the corners of the plot(s) with stakes.
- e. The Cemetery Supervisor will issue a Conveyance Certificate (right to bury human remains or to bury the ashes of a human being ("cremated remains" or "cremains") or to memorialize the human dead in a plot in a Raymond Cemetery) upon the payment in full of the current price for such Conveyance.
- f. Any special rules relating to such plot(s) will be explained and a copy of this Ordinance will be provided.

4. Payment. Complete payment of the purchase price for the plot(s) must be made to the Town before any burial or marker placement is permitted. No partial payments will be accepted. Upon full payment for the plot(s) the Grantee will be issued a Conveyance Certificate. ~~The purchase price must be paid in full at the time of purchase and receipt for purchase price will be given to the purchaser at the time. A perpetual care bond should be given or sent to the purchaser by the Town. If the Town gives deeds, this should be done within ten (10) days of the giving of the receipt. The Town will give the purchaser a Conveyance Certificate upon payment in full.~~

32 5. Violations. Any person violating any provisions of this Ordinance shall be subject to a civil penalty of not more than \$100.00, plus attorney's fees and costs, provided that if such violation results in damage to cemetery property, appurtenances, fixtures, or other installations therein, such person(s) shall be subject to a civil penalty of not less than \$100.00

but not more than \$2,500.00, plus attorneys' fees and costs. Each day a violation occurs shall be deemed a separate offense.

6. **Lots.** Any contiguous plots purchased will be considered as 1 lot and will include any identified walkways between plots.
7. **Corner Markers.** Once purchased, the outer corners of a single plot or a lot may be marked with grade level Corner Markers.

VII. OWNERSHIP

- 29 1. **Descent.** The laws of the State of Maine govern the descent of title to Cemetery lots, as well as other matters relating to their ownership. It is important that, on the death of an owner of a lot, the heirs or devisees of such person should file in the office of the respective Cemetery full proof of ownership for the purpose of correcting the record. Notarized statements as to relationship and certified copies of wills are normally sufficient.
2. **Change of Ownership.** It shall be the duty of the Grantee (or Grantee's descendants or assigns) to notify the Town of any change of address or ownership by inheritance. Any purported change in ownership must be supported by adequate evidence to the satisfaction of the Cemetery Supervisor.
3. **Grantee.** The Grantee "owns" the rights, but does not own the real property, just the right to use one or more specific burial sites in the Cemeteries subject to this Ordinance as well as applicable laws and ordinances.
4. **Repurchase.** All sales of plots are final. The Town has no obligation to repurchase plot(s) from Grantees.
- 20 5. **Transfer.** Transfer of lots will not be recognized until the Town of Raymond receives notification and satisfactory proof of the transfer. ~~Transfer receipts or deeds if so given may be obtained from the Town Office. A lost or destroyed receipt or deed will be replaced by the certificate, upon request, upon payment of \$5.00.~~
6. **Exchanges.** The Town may, but is not obligated to, allow exchanges of plot(s) for different burial sites within its Cemeteries.

VIII. RULES OF CONDUCT & PROHIBITIONS

- 8 1. **Mischief.** No person shall destroy, mutilate, deface, injure or remove any tomb, Monument, gravestone, Marker or other structure placed within any cemetery, or any fence, railing or other work for the protection or ornamentation of any tomb, Monument, gravestone, Marker or other structure aforesaid, or any cemetery lot within any cemetery.
- 40 2. **Substance.** No person shall be in possession of any alcoholic beverage within any Cemetery. No person shall be in possession of or consume any illegal substance within Cemeteries.
- 44 3. **Solicitations.** Whether charitable, political or otherwise, solicitations are prohibited in any Cemetery.

- 12 **4. Waste.** Only refuse related to cemetery usage may be deposited in a Cemetery's waste containers. No sewerage may be deposited on cemetery grounds.
- 13 **5. Dignity.** No person shall behave in a loud, indecent or disorderly manner or create any unnecessary disturbance. No person shall conduct or participate in any sport, game or contest in any cemetery. ~~7~~ Any person visiting the cemeteries shall use only the walks and roadways provided and shall not walk upon or across plots unless necessary where walks or roadways are not provided.
- 14 **6. Pets.** No person shall permit any animal, including dogs, owned by him, in his custody, or under his control within any cemetery unless attached to a leash not longer than eight (8) feet held by the person. Persons walking dogs in the Cemeteries must pick up any of their droppings and dispose of it outside of the Cemeteries and will be strictly liable for any personal harm or property damage caused by the dog.
7. Horses. Horses are prohibited from the Cemeteries except for the purpose of funeral, ceremonial, or memorial functions. Owners are responsible for cleaning up after their horses.
- 15 **8. Firearms.** The bringing of firearms into any cemetery, except by a military escort, is prohibited. The discharging or carrying of weapons of any type, or the hurling of rocks or pellets, or discharging fireworks therein is strictly prohibited. This is not to be construed as prohibiting ceremonial volleys with blank charges by properly supervised honor guards as a tribute to a deceased person if such ceremonial has been previously approved by the Town.
- 23 **9. Prohibited.** No glass jars or breakable flower containers shall be placed on lots. True floral containers, recessed holders and baskets are recommended. No eternal flames or any open flames. No groups organized to protest are allowed with in a twenty five (25) foot radius of Cemetery grounds.
10. Functions. The only group functions that are allowed within the Cemeteries are funerals, burials, memorial services, and educational tours. Other types of functions are not permitted unless permission is sought and granted by the Raymond Town Manager or the Raymond Code Enforcement Officer.

IX. VEHICULAR TRAFFIC

- 9 **1. Control.** Motor cars and vehicles must be kept under complete control at all times.
- 2. Funeral Cortège.** When meeting a funeral cortège, ~~they~~ all vehicles must stop until the procession passes. ~~they~~ All vehicles must not pass a funeral cortège, either stopped or in motion.
- 3. Speed.** Maximum speed limit – 10 ~~45~~ miles per hour.
- 4. Cemetery Roads.** No vehicle may be driven or parked upon any grave, lot or lawn. Parking or leaving any vehicle on any road or drive in such a way as to prevent any other vehicle from passing is prohibited.
- 6. Prohibited:**

a. Commercial vehicles that are not directly involved in the business of the Cemeteries are not permitted.

~~10~~ b. No snow machines, four wheelers or bicycles shall be allowed in a cemetery. Snowmobiles, unregistered motor vehicles such as dirt bikes and all-terrain vehicles, and bicycles are prohibited within the Cemeteries except as may be in attendance at funerals.

X. MAINTENANCE & PLANTS

1. **General.** The general care of the surface conditions of the Cemeteries is the responsibility of the Town and includes cutting the grass, trimming the bushes and trees, and raking and cleaning the grounds. The Town does not assume the responsibility for caring for or planting flowers or ornamental plants, or repairing or replacing Monuments or Markers.

~~17~~ 2. **Maintenance.** The Town of Raymond reserves the right to enlarge, reduce, replot or change the boundaries or grading of the cemeteries, or a section or sections thereof, from time to time, including the right to modify or change the location of, or remove or regrade roads, drives or walks, or any part thereof, is hereby reserved.

3. **Access.** The Town Cemeteries reserve to themselves, and to those lawfully entitled thereto, a perpetual right of ingress and egress over lots for the purpose of passing to and from other lots.

~~The substance of this section will appear in the documents conveying cemetery lots.~~

4. **Water.** The Town also reserves the right to lay, maintain and operated, or alter or change, pipe lines or gutters for water systems and drainage purposes and to use cemetery property, but not inconsistent with the rights of the owners of plots already sold.

~~The right to lay, maintain, and operate, or alter or change, pipe lines or gutters for sprinkler systems and drainage purposes is also expressly reserved, as well as is the right to use cemetery property, not sold to Grantees lot owners, for cemetery purposes, including interment of the dead, or for anything necessary, incidental, or convenient thereto.~~

~~18~~ 5. **Damage.** All reasonable precautions will be taken to protect lot owners and the property right of lot owners within the cemeteries from loss or damage.

~~22~~ 6. **Plantings.** The cemeteries will undertake to maintain, as may be practicable, the planting of trees and shrubs to preserve its landscape features, but will not undertake to maintain individual plantings, or urns of plants, unless previously arranged under paragraph 24 Section XI. Perpetual Care.

~~24~~ 7. **Removal.** The cemeteries Town shall have the right to remove all floral designs, vases, urns, decorations, wreaths, plants, flowers, weeds, trees, shrubs, plants, or herbage of any kinds from the Cemeteries as soon as, in their judgment, they become unsightly, dangerous, and other materials placed in Cemeteries that, in their opinion, become unsightly, dangerous, detrimental, or diseased, or when they do not conform to the standard maintained in said Cemeteries.

~~25~~ 8. **Floral Pieces.** The Cemeteries shall not be responsible for floral pieces, baskets etc. in which or to which floral pieces are placed or attached beyond their acceptance for services

held in the Cemeteries, and shall not be responsible for frozen plants, plants damaged by the elements, thieves, vandals or by other causes beyond their control.

~~26 The cemeteries reserve the right to remove from lots vases or urns damaged or otherwise not cared for or not filled with plants by June 30th.~~

9. **Waste.** Individuals who enter the Cemeteries must carry out all waste that they create while in the Cemeteries. Depositing of waste, rubbish, and debris on the grounds of the Cemeteries, or neighboring/adjacent property, is prohibited.

10. **Plants.** The planting of shrubs (including rose bushes), trees, or any planting of a spreading variety is prohibited.

XI. PERPETUAL CARE

1. **Trust Funds.** The full purchase price of a plot(s) shall be added to the Town's Cemetery Trust Funds. The principal of the Cemetery Trust Funds is nonrefundable and must remain intact in trust in perpetuity for the care of the Cemeteries. It shall be invested and a prudent portion of the net income and appreciation from this Fund shall be applied annually by the Town's Finance Director to the operating costs of the Cemeteries.

~~24~~ 2. **Services Provided.** Perpetual Care includes keeping the turf even and in good condition, the grass properly cut and the present trees and shrubs, as duly authorized, trimmed. The proper care and cleaning of all granite, stone, marble, or bronze structures on the lot at the time care is assumed, as well as any future erections expressly specified, but does not include replacement of any such structures.

~~Lot owners desiring additional care of their lots may arrange for such care with the Town of Raymond who will be glad to give an estimate of the cost of the work desired. This care may be provided for any annual payments made by the lot owner or by the establishment of a Trust Fund under such agreement as may be determined between the said parties.~~

3. **Management.** All Perpetual Care Trust Funds held by the Town of Raymond, ~~whether Trust or Perpetual Care~~ will be invested by the Town of Raymond as provided by law (MRSA Title 13, Section 1223) and will be expended only as provided by the Trust of Perpetual Care Agreement.

XII. BURIAL REQUIREMENTS

1. **Timing.** Cemeteries shall be open for interments at the discretion of the Sexton.

2. **Notification.** Prior to the interment, Grantees or their heirs or representatives are required to provide the Cemetery Supervisor a written communication as to the location of the burial, including the name and date of death of the decedent.

3. **Directors.** A funeral director must be with all funerals entering the cemeteries and the funeral director is responsible for ensuring that the participants of the funeral abide by this Ordinance. The funeral director must present the necessary burial permit from the Town Clerk to the Town employee in charge of the burial.

22 4. Grave Liners. In order to maintain a high standard of care and to eliminate sunken graves caused by the collapse of wooden boxes, all burials must be made in outside containers constructed of natural stone, or of metal, or of reinforced concrete, or approved synthetics. All such containers must be made and installed so as to meet the specifications established by the Board of Selectmen. Outside containers may be procured from any source provided they meet the established specifications.

23 5. Limits. No interment of two (2) or more bodies shall be made in one (1) grave plot, except in the case of a mother or father and a child, or two (2) infants, buried in one casket (or two caskets if small enough to fit within the burial space), or up to eight (8) cremated remains with no full burial, or one (1) full burial and one (1) cremation. Further variation may be made in the case of cremations within family lots subject to the placing of markers and upon prior approval from the Town.

24 6. Interment. When an interment is to be made in a plot, the location shall be designated by the ~~lot owners~~ Grantee or his representative. If this is not done, the Cemeteries reserve the right to make the interment in a location designated by the Town. The Town shall not be responsible for errors from telephone information etc.

25 7. Disinterment. Once an interment has been made, graves will be opened only by officials and employees of the Town assigned to the cemeteries or when the cemetery is directed to make disinterment by an order of the court of competent jurisdiction and a certified copy has been filed with the Town. The Town will be limited to opening of the grave only. Disinterment must be made by the person authorized to do so.

8. Animals. No Animals domestic or wild will be interred in the Cemeteries.

9. Cremains. Each cremain burial will be required to at least have a grade level name Marker placed on top of the site.

XIII. MONUMENTS & MARKERS

27 1. Size and Number. The ~~owner~~ Grantee(s) of any one (1) plot shall have the right to erect thereon any proper ~~stone or~~ Monument or Marker upon authorization by the Town. Only one (1) Monument no larger than a thirty-six (36) inch base shall be permitted on a plot, which must be located in the ~~center or center rear~~ of the plot, unless special permission is granted by the Town for placing otherwise. Only one (1) individual Marker per grave burial is allowed in any of the Cemeteries. ~~In certain areas, however, a monument and individual headstones are permitted.~~ In the case of a Grantee(s) owning multiple contiguous plots, a single Monument no larger than a sixty (60) inch base shall be permitted in the center of the lot and must be approved by the Cemetery Supervisor and Sexton.

28 2. Material. No monument or other structure on a lot above ground shall be constructed of other than cut marble, granite, natural stone, or real bronze. ~~The monument shall not exceed a base size from end to end of sixty percent (60%) of the width of the lot.~~

28 3. Foundations. No stone, Monument, tomb, vault, or other superstructure shall be erected until a suitable foundation is laid. All foundations shall be not less than four (4) feet in depth. All tombs, mausoleums, or vaults constructed after the effective date of this Ordinance shall have such provisions made for perpetual care as is adequate in each case.

4. **Placement.** All monuments must be placed such that they face the same direction as the surrounding stones. In most Cemeteries the stones in a row face the nearest road.
5. **Boundaries.** On and after the effective date of this Ordinance, no lot or grave shall be defined by a fence, rail, curb, hedge, trees, or shrubs, or enclosure of any description for the purpose of defining its ~~corner~~ boundaries. Boundaries that existed prior to the adoption of this rule on March 18, 2000, around burial sites may be maintained as a boundary, but no one is allowed to add to or replace them. Grade level corner markers are permissible.
6. **Repair.** Monuments and Markers erected by Grantees shall be maintained in a safe condition by the Grantee (including heirs and assigns), and the repair and replacement of same, after damage from any cause, shall be at the expense of the Grantee. Notwithstanding the primary maintenance responsibility of the Grantee, the Town may, at its sole discretion, undertake to clean and/or repair Monuments and Markers and to resolve safety concerns.

ARTICLE 6: Shall a new Finance Ordinance be adopted?

The Select Board recommends/does not recommend Article 6

DESCRIPTION:

Town staff is recommending this ordinance be adopted. Currently the Select Board annually approves a policy to allow one (1) member of the Select Board to approve and sign the weekly Payroll Warrant. This ordinance would make this annual policy unnecessary. All other Treasurer Warrants would still require a majority of the Select Board members to approve and sign in order to disperse funds.

FINANCE ORDINANCE

Adopted June 5, 2018

I. Payroll Warrants

- A. **Purpose.** To allow at least one (1) of the municipal officers to review, approve, and sign the treasurer's payroll warrants.
- B. **Delegation of Authority.** At least one (1) of the municipal officers (selectmen), acting on behalf of the full board of municipal officers, to review, approve, and sign municipal treasurer's disbursement warrants for employee wages and benefits (pursuant to 30-A MRSA § 5603 (2)(A)(1)).
- C. **Majority Power.** This ordinance is in addition to, not in lieu of, majority power. Nothing in this ordinance is intended to replace the authority of the full board of municipal officers, acting by majority vote, to act on any treasurer's warrant, including warrants for payroll and for accounts payable.

ARTICLE 7: Shall the Jones Beach 1, Jones Beach 2, and Jones Beach Parking Ordinances be repealed and a new Raymond Beach Ordinance be adopted in their place?

The Select Board recommends/does not recommend Article 7

DESCRIPTION:

Town staff is recommending the following changes to bring the ordinance up-to-date with current names, use, and practices.

~~JONES BEACH 1~~

~~March, 1970~~

~~Accept the use of Jones Beach for use by the Town's people and the Raymond Recreation Swim Program providing the Town have insurance coverage. A curfew is to be as follows: The Beach will be closed from 10:00 p.m. to 6:00 a.m.~~

~~JONES BEACH 2~~

~~May, 1984~~

- ~~1. Raymond Residents only enforced.~~
- ~~2. A responsible adult will be hired to monitor Beach during peak hours of 10:00 a.m. to 4:00 p.m. Person will also maintain Beach.~~
- ~~3. Beach area and restrooms will be properly maintained daily.~~
 - ~~a. Rake Beach;~~
 - ~~b. Dispose of rubbish;~~
 - ~~c. * Clean restrooms, replace supplies.~~
- ~~4. Permits to be checked. Vehicles will be towed when necessary.~~
- ~~5. No vendors allowed on Beach or in area.~~
- ~~6. Non-resident groups strictly forbidden on Beach and areas surrounding.~~
- ~~7. No dogs allowed in Beach area.~~
- ~~8. Alcoholic beverages and any other intoxicating influences strictly forbidden.~~
- ~~9. No lifeguard on duty.~~
- ~~10. No water craft on the Beach.~~
- ~~11. Closed at 10:00 p.m.~~
- ~~12. Non-residents may have use of ramp at Crescent Beach as long as vehicles and trailers are removed from Beach area.~~

~~*Not available at Crescent Beach.~~

~~JONES BEACH PARKING~~

~~May, 1984~~

~~Restrict parking within ten feet (10') of tarred roadway and declare an area two hundred feet (200') on both sides of Route 302 from the Jones Beach (to include the Jones Beach area) area which is to be closed to parking and no parking signs shall be posted accordingly.~~

Raymond Beach Ordinance

Adopted June 5, 2018

HISTORY

- March 14, 1970, Town Meeting Article 51, the Town of Raymond voted to accept the use of “Jones Beach”.
- May 19, 1984, Town Meeting Article 23, the Town of Raymond voted to adopt rules for use of “Jones Beach” and Crescent Beach. Also, in Article 24, the Town voted on parking restrictions.
- March 18, 2000, Town Meeting Articles 11 and 12, the Town of Raymond voted to execute a long-term agreement and a license agreement with Maine Department of Transportation and Maine Department of Inland Fisheries for the “Jordan Bay boat launch and beach area” which includes the responsibility for ongoing management and operation of the facility.
- June 6, 2000, the Board of Selectmen voted to change the name of the beach facility to “Raymond Beach.”
- August 2000, the parking area and boat launch opened, but the beach was not opened until the Summer of 2001.
- 2002, Lighting was added to the parking lot.

OWNERSHIP & MANAGEMENT

- Maine Department of Inland Fisheries – Owner
- Town of Raymond – Ongoing management and operation of the facility

RULES

- The Town Manager shall be responsible for setting the rules for the use of the facility.
- The rules shall be posted at Raymond Beach.

PARKING

- Restrict parking within ten feet (10’) of paved roadway and declare an area two hundred feet (200’) along Route 302 on both sides of the road which is to be closed to parking and marked with signage.

ARTICLE 8: Shall Articles 6 and 7 of the Raymond Massage Establishment Ordinance, as adopted May 15, 1993, be amended by adding the underscored language as shown below?

The Select Board recommends/does not recommend Article 8

DESCRIPTION:

In reviewing the Miscellaneous Ordinances it was found that the Expiration Date and "on or after" date had been left blank when the Massage Establishment Ordinance was adopted.

[Note: The use of the word "Article" within the ordinance does not indicate a separate warrant article.]

ARTICLE II
LICENSES

Section 12. Term of License.

Licenses issued pursuant to this Ordinance shall be for a term of no more than one year and shall expire annually on December 31st.

Section 14. Applicability to Pending Applications.

Notwithstanding anything to the contrary in 1 M.R.S.A. §302, the provisions of this Ordinance shall apply to any application or request to operate a massage establishment submitted to the Town of Raymond or to any of its officers or employees on or after May 15, 1993.

ARTICLE 9: Shall Section VI, Subsections D and F of the Raymond Peddler's Ordinance, as adopted May 21, 1994, and amended through June 4, 2013, be further amended by adding the underscored language and deleting the strikethrough text as shown below?

The Select Board recommends/does not recommend Article 9

DESCRIPTION:

These changes are simply to correct typographical errors.

Section VI. Application:

- D. No peddler's license shall be issued for the sale of goods on private property located ~~withing~~ within sixty-five feet (65') of any fixed-based retail establishment offering the same substantially similar good, unless the owner of the fixed-base retail establishment is also the peddler's license applicant.
- F. Licenses shall be issued annually on May 1st, or the first business day thereafter. Applications shall be submitted no later ~~that~~ than April 1st. If there are more than two qualified applicants, licenses shall be selected by ~~by~~ staff through a lottery, prior to recommending license approvals to the Board of Selectmen.

ARTICLE 10: Shall the Raymond Racing Boat Ordinance be repealed?

The Select Board recommends/does not recommend Article 10

DESCRIPTION:

This ordinance is outside the jurisdiction of the Town of Raymond.

~~RACING BOATS~~

~~Prohibit, within the Town boundaries the use of outboard racing motors; also outboard motors on which exhaust manifolds have been altered from the manufacturers basic design; also inboard motors not exhausted through water muffled tubes to reduce exhaust noise.~~

ARTICLE 11: Shall Article II, Section 11 of the Raymond Regulating Persons and Establishments Providing Services Similar to Massage Therapy Ordinance be amended by adding the underscored language as shown below?

The Select Board recommends/does not recommend Article 11

DESCRIPTION:

In reviewing the Miscellaneous Ordinances it was found that the Expiration Date had been left blank when the Regulating Persons and Establishments Providing Services Similar to Massage Therapy Ordinance was adopted.

[Note: The use of the word "Article" within the ordinance does not indicate a separate warrant article.]

ARTICLE II. LICENSES

Section 11. Term of License.

Licenses issued pursuant to this Ordinance shall be for a term of no more than one year and shall expire annually on December 31st.

ARTICLE 12: Shall Article II, Section 2.1 of the Raymond Special Amusement Ordinance as adopted May 15, 1993, be amended by adding the underscored language and deleting the strikethrough text as shown below?

The Select Board recommends/does not recommend Article 12

DESCRIPTION:

This change is simply to correct a typographical error.

[Note: The use of the word "Article" within the ordinance does not indicate a separate warrant article.]

ARTICLE II
GENERAL

Section 2.1 Permit Required.

No licensee for the sale of liquor to be consumed on his licensed premises shall permit, on his licensed premises, any music, except, radio or other mechanical device, any dancing or entertainment of any sort unless the licensee shall have first obtained ~~from~~ from the municipality in which the licensed premises are situated a special amusement permit signed by at least a majority of the municipal officers.

ARTICLE 13: Shall the Raymond Town Bodies Ordinance as adopted March 1980, and amended through March 1982, be further amended by adding the underscored language and deleting the strikethrough text as shown below?

The Select Board recommends/does not recommend Article 13

DESCRIPTION:

The following changes are to bring the ordinance up-to-date with current labels and practices.

TOWN BODIES BOARDS, COMMITTEES, & COMMISSIONS MEMBERSHIP

Adopted March 1980
Amended March 1982
Amended June 5, 2018

Purpose. This Ordinance shall govern the membership of the boards, committees and commissions of the Town of Raymond specified herein.

Elected Officials. No person shall hold more than one elective office of the Town, i.e. as a member of the Board of Selectmen, the ~~School Board~~ RSU #14 Board of Directors or the Budget and Finance Committee, ~~and no~~ No person holding one such elective office shall be a voting or associate member of the Zoning Board of Appeals, or the Planning Board ~~or the Finance Committee~~ of the Town of Raymond. However, a person holding an elective office may serve as a non-voting, ex-officio member of any body as otherwise specifically provided by ordinance ^{***} and may serve as the moderator at any Town Meeting. ^{***}

~~*** = Added by vote of Town Meeting March 1982.~~

Membership on Multiple Appointed Bodies. No person shall be a voting or associate member of more than one of the following Town bodies: the Zoning Board of Appeals, or the Planning Board ~~or the Finance Committee~~, but a member of any such body may be a member of any other appointed body of the Town.

Conflict of Interest. ~~All members will abide by the rules for Conflict of Interest pursuant to 30-A MRSA §2605. No member of any board, committee, or other such body of the Town shall vote upon any matter in which he has a personal interest or other conflict of interest.~~

END OF ORDINANCE CHANGES

ARTICLE 14: To see if the Town will vote, pursuant to 23 M.R.S.A. §2953, that orders of the municipal officers with respect to the closing of roads to winter maintenance shall be a final determination.

The Select Board recommends/does not recommend Article 14

***** **Budget Warrant Begins** *****

ARTICLE 15: To see if the Town will vote to authorize the Selectmen on behalf of the Town to sell and dispose of any property acquired by the Town for nonpayment of taxes pursuant to the policy adopted by the Selectmen, as may be amended from time to time, the policy to remain consistent with State statutes and laws. In all cases conveyance to be made by municipal quitclaim deed.

The Select Board recommends/does not recommend Article 15.
The Budget-Finance Committee recommends/does not recommend Article 15.

ARTICLE 16: To see what date taxes will be due and to set an interest rate for unpaid amounts.

The Select Board recommends 1st half to be due October 31, 2018 and 2nd half to be due April 30, 2019 with interest at eight percent (**8%**) on any unpaid balances.

The Select Board recommends/does not recommend Article 16.
The Budget-Finance Committee recommends/does not recommend Article 16.

ARTICLE 17: To see if the Town will vote to set the interest rate to be paid by the Town on abated taxes at eight percent (**8%**) for the fiscal year.

The Select Board recommends/does not recommend Article 17.
The Budget-Finance Committee recommends/does not recommend Article 17.

ARTICLE 18: To see if the Town will vote to authorize the Board of Selectmen to dispose of Town owned personal property with value not to exceed **\$35,000**.

The Select Board recommends/does not recommend Article 18.
The Budget-Finance Committee recommends/does not recommend Article 18.

ARTICLE 19: To see if the Town will vote to authorize the Selectmen to appropriate from undesignated fund balance (surplus) as they deem advisable to meet the unanticipated needs of the community that occur during the fiscal year and/or to adjust the tax rate as the Selectmen deem advisable an amount not to exceed **\$75,000**.

The Select Board recommends/does not recommend Article 19.

The Budget-Finance Committee recommends/does not recommend Article 19.

ARTICLE 20: To see if the Town will authorize the Selectmen, for the fiscal year 2018 - 2019, to transfer funds between appropriation accounts as long as the grand total of all appropriations is not exceeded. Any such transfers to be approved only at a properly called public meeting of the Selectmen.

The Select Board recommends/does not recommend Article 20.

The Budget-Finance Committee recommends/does not recommend Article 20.

ARTICLE 21: To see if the Town will vote to authorize the use of Town employees and/or Town owned equipment or independent contractor(s) hired by the Town for maintenance on private roads in special and certain circumstances where in the public's interest.

Note of explanation – Three examples of when the use of Town employees and equipment may be necessary:

- A. Tying in work done on a public road that intersects a private road;
- B. Plowing snow on a private road to clear the way for emergency response apparatus; and
- C. In rare or emergency situations, maintaining private roads for school bus access to special education students as deemed necessary.

The Select Board recommends/does not recommend Article 21.

The Budget-Finance Committee recommends/does not recommend Article 21.

ARTICLE 22: To see if the Town will vote to authorize the Tax Collector or Treasurer to accept prepayments of taxes not yet committed pursuant to 36 M.R.S.A. §506, with no interest.

The Select Board recommends/does not recommend Article 22.

The Budget-Finance Committee recommends/does not recommend Article 22.

ARTICLE 23: To see if the Town will vote to appropriate **\$251,412** from the tax increment of the Pipeline/RT 302 Tax Increment Financing District for FY 2018 - 2019 projects proposed in the Tax Increment Financing District Development Program.

The Select Board recommends/does not recommend Article 23.

The Budget-Finance Committee recommends/does not recommend Article 23.

ARTICLE 24: To see if the Town will vote to raise and appropriate **\$470,852** for the Administration account.

The Select Board recommends/does not recommend Article 24.

The Budget-Finance Committee recommends/does not recommend Article 24.

ARTICLE 25: To see if the Town will vote to raise and appropriate **\$36,419** for the Employee Compensation and Training account.

The Select Board recommends/does not recommend Article 25.

The Budget-Finance Committee recommends/does not recommend Article 25.

ARTICLE 26: To see if the Town will vote to raise and appropriate **\$73,540** for the Assessing account.

The Select Board recommends/does not recommend Article 26.

The Budget-Finance Committee recommends/does not recommend Article 26.

ARTICLE 27: To see if the Town will vote to raise and appropriate **\$93,900** for the Code Enforcement Department account.

The Select Board recommends/does not recommend Article 27.

The Budget-Finance Committee recommends/does not recommend Article 27.

ARTICLE 28: To see if the Town will vote to raise and appropriate **\$21,820** for the Town Hall account.

The Select Board recommends/does not recommend Article 28.

The Budget-Finance Committee recommends/does not recommend Article 28.

ARTICLE 29: To see if the Town will vote to raise and appropriate **\$179,271** for the Technology Department account.

The Select Board recommends/does not recommend Article 29.

The Budget-Finance Committee recommends/does not recommend Article 29.

ARTICLE 30: To see if the Town will vote to raise and appropriate **\$2,000** for the Community Development account.

The Select Board recommends/does not recommend Article 30.

The Budget-Finance Committee recommends/does not recommend Article 30.

ARTICLE 31: To see if the Town will vote to raise and appropriate \$790,210 for the Fire/Rescue Department account.

The Select Board recommends/does not recommend Article 31.

The Budget-Finance Committee recommends/does not recommend Article 31.

ARTICLE 32: To see if the Town will vote to raise and appropriate \$19,229 for the Animal Control account.

The Select Board recommends/does not recommend Article 32.

The Budget-Finance Committee recommends/does not recommend Article 32.

ARTICLE 33: To see if the Town will vote to raise and appropriate \$757,873 for the Public Works account.

The Select Board recommends/does not recommend Article 33.

The Budget-Finance Committee recommends/does not recommend Article 33.

ARTICLE 34: To see if the Town will vote to raise and appropriate \$332,008 for the Solid Waste account.

The Select Board recommends/does not recommend Article 34.

The Budget-Finance Committee recommends/does not recommend Article 34.

ARTICLE 35: To see if the Town will vote to raise and appropriate \$35,345 for the Cemeteries account.

The Select Board recommends/does not recommend Article 35.

The Budget-Finance Committee recommends/does not recommend Article 35.

ARTICLE 36: To see if the Town will vote to raise and appropriate \$19,000 for the Parks & Recreation account.

The Select Board recommends/does not recommend Article 36.

The Budget-Finance Committee recommends/does not recommend Article 36.

ARTICLE 37: To see if the Town will vote to raise and appropriate \$60,500 for the Raymond Village Library.

The Select Board recommends/does not recommend Article 37.

The Budget-Finance Committee recommends/does not recommend Article 37.

ARTICLE 38: To see if the Town will vote to raise and appropriate **\$8,000** for the General Assistance account.

The Select Board recommends/does not recommend Article 38.

The Budget-Finance Committee recommends/does not recommend Article 38.

ARTICLE 39: To see if the Town will vote to raise and appropriate **\$525,057** for the Insurance and Employee Benefits accounts.

The Select Board recommends/does not recommend Article 39.

The Budget-Finance Committee recommends/does not recommend Article 39.

ARTICLE 40: To see if the Town will vote to raise and appropriate **\$329,400** for Debt Services.

Included are:

2013 Public Works Road Construction Bond Payment	\$	228,000
2015 Bond Payment	\$	101,400

The Select Board recommends/does not recommend Article 40.

The Budget-Finance Committee recommends/does not recommend Article 40.

ARTICLE 41: To see if the Town will vote to raise and appropriate **\$570,000** for the Capital Improvement Program.

Included are:

Public Works Equipment Reserve	\$	215,000
Public Works Paving/Road Reserve	\$	245,000
Municipal Facilities Improvements	\$	35,000
Fire Department Equipment/Facilities	\$	75,000

The Select Board recommends/does not recommend Article 41.

The Budget-Finance Committee recommends/does not recommend Article 41.

ARTICLE 42: To see if the Town will vote to appropriate all of the money received from the State for snowmobile registrations to the Raymond Rattlers Snowmobile Club for the maintenance of their network of snowmobile trails, on condition that those trails be open in snow season to the public for outdoor recreation purposes at no charge, and to authorize the municipal officers to enter into an agreement with the Club, under such terms and conditions as the municipal officers may deem advisable, for that purpose.

The Select Board recommends/does not recommend Article 42.

The Budget-Finance Committee recommends/does not recommend Article 42.

ARTICLE 43: To see whether the Town will vote to carry forward any existing fund balance in the Capital Improvement Program (C.I.P.) accounts, the Healthcare Reimbursement Accounts (H.R.A.), the Employee Compensation Account, and the Technology salary line.

The Select Board recommends/does not recommend Article 43.
The Budget-Finance Committee recommends/does not recommend Article 43.

ARTICLE 44: To see if the Town will vote to raise and appropriate **\$741,881** for the County Tax account.

The Select Board recommends/does not recommend Article 44.
The Budget-Finance Committee recommends/does not recommend Article 44.

ARTICLE 45: To see if the Town will vote to appropriate the total sum of **\$1,526,596** from estimated non-property tax revenues to reduce the property tax commitment, together with all categories of funds, which may be available from the federal government, and any other sources.

The Select Board recommends/does not recommend Article 45.
The Budget-Finance Committee recommends/does not recommend Article 45.

ARTICLE 46: To see if the Town will vote to accept certain State Funds as provided by the Maine State Legislature during the fiscal year beginning July 1, 2018 and any other funds provided by any other entity included but not limited to:

- Municipal Revenue Sharing
- Local Road Assistance
- Emergency Management Assistance
- Snowmobile Registration Money
- Homestead Exemption
- Tree Growth Reimbursement
- General Assistance Reimbursement
- Veteran's Exemption Reimbursement
- Business Equipment Tax Exemption (BETE) Reimbursement
- State Grant or Other Funds

The Select Board recommends/does not recommend Article 46.
The Budget-Finance Committee recommends/does not recommend Article 46.

ARTICLE 47: To see if the Town will vote to authorize Town Staff to make application for and execute any documents related to a grant; and to authorize the Select Board to accept or reject grants, donations and/or gifts of money to the Town of Raymond; and to authorize the expenditure of monies awarded, donated and/or gifted for the purposes specified in the grant, donation, and/or gift.

The Select Board recommends/does not recommend Article 47.
The Budget-Finance Committee recommends/does not recommend Article 47.

ARTICLE 48: To see if the Town will vote to appropriate from undesignated fund balance (surplus) a sum not to exceed **\$470,000** for the purchase of plow trucks.

The Select Board recommends/does not recommend Article 46.
The Budget-Finance Committee recommends/does not recommend Article 46.

ARTICLE 49: To elect one (1) Selectman, for a three-year term; three (3) members for the Budget-Finance Committee, for three-year terms; one (1) member of the Budget-Finance Committee, for a two-year term; and one (1) member for the RSU School Board of Directors, for a three-year term.

Given under our hands this 10th day of April AD 2018.

Teresa Sadak, Chairman

Rolf Olsen, Vice Chair

Joe Bruno, Parliamentarian

Samuel Gifford

Lawrence Taylor III

I attest that this is a true copy.

Susan L Look

Town Clerk

Appointment of Election Clerks



*Board of Selectmen
401 Webbs Mills Road
Raymond, Maine 04071*

Appointment by Municipal Officers of Election Clerks

Pursuant to M.R.S.A. 21-A §503, the undersigned municipal officers of the Town of Raymond do hereby vote to appoint and confirm the following registered voters as Election Clerks for the next 2 years, expiring April 30, 2020:

Party	First Name	Surname	Address 1	Address 2	City St Zip
D	Susan	Accardi	129 Deep Cove Rd	PO Box 928	Raymond ME 04071
D	Rachel A.	Akins	82 Myron Hall Rd		Raymond ME 04071
D	Robert	Akins	82 Myron Hall Rd		Raymond ME 04071
R	Linda	Alexander	1 Pine Lane		Raymond ME 04071
D	Janice	Bancroft	244 Meadow Rd	PO Box 896	Raymond ME 04071
D	Abel	Bates	1 Cape Rd		Raymond ME 04071
R	Kathleen	Bent	5 Shore Rd		Raymond ME 04071
R	Shirley	Bloom	26 Sebago Rd		Raymond ME 04071
D	Alice	Bredenberg	PO Box 655		Raymond ME 04071
R	Suzanne	Brockelbank	3 Mill St		Raymond ME 04071
R	Marie	Connolly	10 Chickadee Ln		Raymond ME 04071
D	Sandra	Crowell	352 Raymond Hill Rd		Raymond ME 04071
D	Deborah	Eastman	PO box 129		Raymond ME 04071
R	Natalie	Foss	4 Brown Rd		Raymond ME 04071
R	Greg	Foster	29 Ledge Hill Rd		Raymond ME 04071
D	Deborah	Gideon	179 Raymond Hill Rd		Raymond ME 04071
D	Janice	Gower	9 Oxview Lane		Raymond ME 04071
D	Susan	Hamilton	PO Box 845		Raymond ME 04071
R	Anita	Holmquist	P O Box 354		Raymond ME 04071
U	Jane	Hubbell	5 Kristin Ln		Raymond ME 04071
D	Ellen	Huber	19 Pulpit Rock Rd		Raymond ME 04071
D	Elisabeth	Lachance	20 Long Dr		Raymond ME 04071
U	Susan	Lawler	19 Medawisla Ln		Raymond ME 04071
R	Louise	Lester	PO Box 346		Raymond ME 04071
D	Joyce	Long	470 Webbs Mills Rd		Raymond ME 04071
U	Susan	Lowberg	9 Elizabeth Ave		Raymond ME 04071
R	Carol	Meador	24 Sloanes Cove Rd		Raymond ME 04071
U	Cindy	Merriman	4 Vogel Rd		Raymond ME 04071
D	Justin	Miller	68 North Raymond Rd		Raymond ME 04071
R	Irene	Morris	6 Kings Grant		Raymond ME 04071
D	Martha	Morrison	718 Webbs Mills Rd		Raymond ME 04071
R	Roberta	Morton	9 Mill St	PO Box 809	Raymond ME 04071
D	Christopher	Mulvihill	63 Gore Rd		Raymond ME 04071
D	Elizabeth	O'Donal	c/o Patricia Kramer	93 Pipeline Rd	Raymond ME 04071
D	Barbara	O'Neill	67 Spring Valley Rd		Raymond ME 04071
R	Steve	Phillips	154 Cape Rd		Raymond ME 04071
U	Mary	Picavet	3 Arbor Woods Rd		Raymond ME 04071
U	Alice	Richards	15 Oakledge Rd		Raymond ME 04071
D	Karen	Sanford	222 Mountain Rd		Raymond ME 04071
R	Joanne	Stinson	51 Haskell Rd		Raymond ME 04071

D	Gordon	Street	104 Webbs Mills Rd	PO Box 70	Raymond ME 04071
D	Lee	Street	104 Webbs Mills Rd	PO Box 70	Raymond ME 04071
D	Greg	Tangen	3 Farwell Dr		Raymond ME 04071
D	Linda	Taylor	46 Clearwater Dr	PO Box 494	Raymond ME 04071
R	Kim	Tees	PO Box 388		Raymond ME 04071
U	Penelope	Thompson	24 Inlet Point Rd		Raymond ME 04071
D	Faith M.	Towle	12 Woodland Rd		Raymond ME 04071
G	Elisa	Trepanier	5 Salmon Rd		Raymond ME 04071
R	Brenda	Tubbs	350 Webbs Mills Rd		Raymond ME 04071
D	Marlee	Turner	31 Big Pine Rd		Raymond ME 04071
D	Laurie	Wallace	36 Pulpit Rock Rd		Raymond ME 04071
D	Steve	Warshaw	63 Spring Valley Rd		Raymond ME 04071
G	Debbi	Webber	136 Mountain Rd		Raymond ME 04071

Given under our hands on the 10th day of April, 2018.

Teresa Sadak, Chairman

Rolf Olsen, Vice Chairman

Joseph Bruno, Parliamentarian

Lawrence A Taylor

Samuel Gifford